ELECTRICAL PERMIT APPLICATION

CITY OF ROYAL OAK - BUILDING DEPARTMENT
211 Williams Street ● P.O. Box 64 ● Royal Oak, MI 48067
Telephone: 248-246-3210 Inspection Request: 248-246-3234
EFFECTIVE 6-16-09

I. JOB LOCATION

ELECTRICAL PERMIT NO.

NAME OF OWNER/AGENT	HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? ❑ YES ❑ NO ❑ NOT REQUIRED		
JOB LOCATION (STREET NO. & NAME)	APT. OR SUITE NO.	BSC PROJECT NO.	PLAN REVIEW NO.

II. CONTRACTOR/HOMEOWNER INFORMATION

❑ **CONTRACTOR** ❑ **HOMEOWNER**	NAME OF LICENSEE OR HOMEOWNER:		LICENSE NUMBER:
BUSINESS ADDRESS (STREET NO. & NAME)	CITY	STATE	ZIP CODE
TELEPHONE NUMBER: ( )	FEDERAL ID NUMBER:	WORKERS COMP. INSURANCE CARRIER OR REASON FOR EXEMPTION:	MESC EMPLOYER NO. OR REASON FOR EXEMPTION:

III. TYPE OF JOB

❑ **COMMERCIAL**	❑ NEW	**DESCRIPTION OF WORK:**
❑ **RESIDENTIAL**	❑ ALTERATION	
❑ SINGLE FAMILY	❑ REPLACEMENT	

IV. PLAN REVIEW REQUIREMENT

PLANS MUST BE SUBMITTED WITH AN APPLICATION FOR PLAN REVIEW AND THE APPROPRIATE FEE BEFORE A PERMIT CAN BE ISSUED, EXCEPT AS LISTED BELOW.

PLANS ARE NOT REQUIRED FOR THE FOLLOWING:

- WHEN THE ELECTRICAL SYSTEM RATING DOES NOT EXCEED 400 AMPS AND THE BUILDING IS NOT OVER 3,500 SQUARE FEET IN AREA.

PLANS ARE REQUIRED FOR ALL OTHER BUILDING TYPES AND SHALL BE PREPARED BY OR UNDER THE DIRECT SUPERVISION OF AN ARCHITECT OR ENGINEER LICENSED PURSUANT TO 1980 PA 299 AND SHALL BEAR THAT ARCHITECT'S OR ENGINEER'S SEAL AND SIGNATURE.

WHAT IS THE RATING OF THE SERVICE OR FEEDER IN AMPERE? _____

WHAT IS THE BUILDING SIZE IN SQUARE FOOTAGE? _____

HAVE ELECTRICAL PLANS BEEN SUBMITTED? ❑ **YES** ❑ **NO** ❑ **NOT REQUIRED**

PLANS MUST BE SUBMITTED AND APPROVED BEFORE A PERMIT CAN BE ISSUED.

V. HOMEOWNER AFFIDAVIT

I HEREBY CERTIFY THE ELECTRICAL WORK DESCRIBED ON THIS PERMIT APPLICATION SHALL BE INSTALLED **BY MYSELF IN MY OWN HOME** IN WHICH I AM LIVING OR ABOUT TO OCCUPY. I AGREE THAT I SHALL NEITHER HIRE ANY OTHER PERSON TO PERFORM THE WORK, NOR SUBCONTRACT ANY PORTION OF THE INSTALLATION. ALL WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE 2003 MICHIGAN RESIDENTIAL CODE, 2005 NATIONAL ELECTRICAL CODE W/PT8 TECHNICAL AMENDMENTS. THE **WORK SHALL NOT BE ENCLOSED**, COVERED UP OR PUT INTO OPERATION UNTIL IT HAS BEEN **INSPECTED** AND **APPROVED** BY THE ELECTRICAL INSPECTOR. I WILL COOPERATE WITH THE ELECTRICAL INSPECTOR AND ASSUME THE RESPONSIBILITY TO ARRANGE FOR NECESSARY INSPECTION.

VI. APPLICANT SIGNATURE

SECTION 23A OF THE STATE CONSTRUCTION CODE ACT OF 1972, 1972 PA 230, MCL 125, 1523A, PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENTS OF THIS STATE RELATING TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR A RESIDENTIAL STRUCTURE. VIOLATORS OF SECTION 23A ARE SUBJECT TO CIVIL FINES.

HOMEOWNER'S SIGNATURE INDICATES ACKNOWLEDGEMENT, ACCEPTANCE AND COMPLIANCE WITH SECTION V - HOMEOWNER AFFIDAVIT. SEE ABOVE.

THE UNDERSIGNED ACKNOWLEDGES READING AND UNDERSTANDING FRONT AND BACK SIDES OF THIS APPLICATION.

SIGNATURE OF LICENSEE OR HOMEOWNER ONLY:	DATE :
PLEASE PRINT:	

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VIII. FEE CHART (Effective 6-16-09)

ENTER THE NUMBER OF ITEMS BEING INSTALLED, MULTIPLY THE TOTAL QUANTITY OF EACH ITEM BY THE UNIT PRICE FOR THE TOTAL FEE. IT IS THE RESPONSIBILITY OF THE APPLICANT TO INCLUDE AND STATE ALL WORK BEING PERFORMED ON THE PERMIT APPLICATION. MINIMUM PERMIT FEE IS $70.00.

ELECTRICAL CONTRACTOR REGISTRATION: $15.00

FEE SCHEDULE		
DESCRIPTION	**QTY**	**FEE**
HVAC Central Comm. Up to 5 Ton		$59.00
HVAC Central Comm over 5 Ton		78.00
A/C Central Residential		53.00
Alarms – Alarm System		40.00
Alarms – Each Additional		9.00
Alarms – First Drill		15.00
Alarms – Master Panel		21.00
Alarms – 1st Fire Alarm Device		15.00
Alarms – Each Additional FA Device		9.00
Appliances 110 Volts		15.00
Appliances 220 Volts		28.00
Circuits, First		21.00
Circuits Each Additional		9.00
Data/Telecom Outlets (up to 10 Dev)		63.00
Data/Telecom Outlets (11 to 20 Dev)		125.00
Data/Telecom Outlets (Each Additional 20 Dev)		6.00
Emergency Lighting		65.00
Feeders Bus Duct 1st 100 Feet		34.00
Feeders etc., Each Add 100 Feet		21.00
Fixtures First 25		28.00
Fixtures ea. Additional 25		21.00
Furnace – New or Reinstall		34.00
Garages Residential Single Circuit		40.00
Garages Subpanel & Feeder		78.00
Garages Each Additional Circuit		9.00
Generators – Residential		63.00
Generators – Res. w/Sub-Panel		106.00

FEE SCHEDULE		
DESCRIPTION	**QTY**	**FEE**
Generators – Commercial 0-30 KVA		63.00
Generators – Commercial 30-50 KVA		75.00
Generators – Commercial > 50 KVA		88.00
Motors – Fractional up to 10 HP		34.00
Motors – 11 to 30 HP		53.00
Motors – 31 to 50 HP		65.00
Motors 50+ HP		78.00
Motors ea. Additional		21.00
Power Plugs		28.00
Parking Lot Lighting		78.00
Repairs – Based on Min. Fee		59.00
Residential Smoke Alarms ≤ 5 Dev		50.00
Each Add. Smoke Alarm		9.00
Services/Relocate Repair		46.00
Service Sub-Panels 30-200		46.00
Service Sub-Panels 201-400		65.00
Service Sub-Panels 401+		128.00
Service Temp Cons. Up to 200		65.00
Service Temp Cons. 200+ Amp		96.00
Service 400+ Amps Primary		128.00
Signs – Connect/Recon 1st Circuit		28.00
Signs – C/R ea. Add Circuit		21.00
Signs – C/R Additional Signs		21.00
Signs – Wiring First		40.00
Signs – Wiring ea. Additional		28.00
Swimming Pools, Jacuzzi's etc.		53.00

IX. INSTRUCTIONS FOR COMPLETING APPLICATION

GENERAL: ELECTRICAL WORK SHALL NOT BE STARTED UNTIL THE APPLICATION FOR PERMIT HAS BEEN FILED WITH THE BUILDING DEPARTMENT AND ALL FEES ARE PAID. ALL INSTALLATIONS SHALL BE IN CONFORMANCE WITH THE STATE ELECTRIICAL CODE. **NO WORK SHALL BE CONCEALED UNTIL IT HAS BEEN INSPECTED, TESTED AND APPROVED.** WHEN READY FOR AN INSPECTION, PLEASE TELEPHONE THE INSPECTION REQUEST HOTLINE NUMBER: 248-246-3234. YOU WILL NEED THE JOB LOCATION, PERMIT NUMBER AND TYPE OF INSPECTION. ALL CODE QUESTIONS MAY BE DIRECTED TO THE ELECTRICAL INSPECTOR AT 248-246-3224. OFFICE HOURS ARE: 8AM-9AM AND 4PM-5PM.

EXPIRATION OF PERMIT: A PERMIT REMAINS VALID AS LONG AS WORK IS PROGRESSING AND INSPECTIONS ARE REQUESTED AND CONDUCTED. A PERMIT SHALL BECOME INVALID IF THE AUTHORIZED WORK HAS NOT COMMENCED WITHIN SIX MONTHS AFTER ISSUANCE OF THE PERMIT OR IF THE AUTHORIZED WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF SIX MONTHS AFTER THE TIME OF COMMENCING THE WORK. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND/OR CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED. THE PERMIT HOLDER SHALL SCHEDULE ALL INSPECTIONS IN A TIMELY MANNER.**

THE CITY OF ROYAL OAK WILL NOT DISCRIMINATE AGAINST ANY INDIVIDUAL OR GROUP BECAUSE OF RACE, SEX, RELIGION, AGE, NATIONAL ORIGIN, COLOR, MARITAL STATUS, HANDICAP OR POLITICAL BELIEFS.