CITY OF ROYAL OAK
BUILDING INSPECTION DEPARTMENT

Building Permit Application

Industrial or Commercial Buildings

JOB SITE ADDRESS_____ **DATE**_____

☐ **INTERIOR RENOVATIONS** ☐ **ADDITION** ☐ **NEW BUILDING** ☐ **DEMO** ☐ **TEMP STRUCTURE**

All information must be correct, complete, and legible. Separate applications are required for each building. Plans and specifications, including plumbing, electrical and mechanical, must be filed with this application. Two **complete** copies of all documents must be submitted with this application. Planning Department approval is required before submitting plans.
An estimated Date of Completion for this project must be provided in the appropriate space on the back of this Application.

A Performance guarantee will be required for portions of the project that affect Public areas.

PROPERTY OWNER INFORMATION:

NAME OF OWNER (PLEASE PRINT):			
OWNER ADDRESS:	CITY	STATE	ZIP CODE
OWNER TELEPHONE NUMBER: ( )	FAX NUMBER: ( )		

ARCHITECT INFORMATION:

NAME (PLEASE PRINT):			
ADDRESS:	CITY	STATE	ZIP CODE
TELEPHONE NUMBER: ( )	FAX NUMBER: (REQUIRED) ( )		

CONTRACTOR INFORMATION:

NAME (PLEASE PRINT):			
ADDRESS:	CITY	STATE	ZIP CODE
TELEPHONE NUMBER: ( )	FAX NUMBER: (REQUIRED) ( )		

APPLICANT INFORMATION: (Required)

NAME (PLEASE PRINT):			
ADDRESS:	CITY	STATE	ZIP CODE
TELEPHONE NUMBER: ( )	FAX NUMBER: ( )		

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and we agree to conform to all applicable laws of this jurisdiction.

Signature of Person responsible for work_____

Please Print _____

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CIRCLE ONE

Type of Construction: 1A 1B 2A 2B 2C 3A 3B 4 5A 5B

CIRCLE ONE

Use Group: A-1 A-2 A-3 B F-1 H I M R-1 R-2 R-3 S U

The above information **must also be included** on plans submitted for review. An additional **$100 plan review fee** will be charged for each missing type of construction group, or for incorrect information.

State clearly the nature of the proposed work:

_____

_____

_____

A Performance Guarantee (As outlined in Chapter 770, Zoning) must be provided for the portion of your project that may affect the Public. Such improvements to the site include streets, parking lots, lighting, utilities, sidewalks, drainage, fences, screens, walls, landscaping, and any other Public areas. You must provide a written estimate for costs relating to such improvements and will be asked to provide a Performance Guarantee of 20% of those costs before a Building Permit will be issued.

Estimated Public Improvements cost $ _____ Estimate by City Representative $ _____

Estimated Date of Completion of the Project (Month and Year): _____

Estimated project value $_____	Estimated by Bldg Dept $_____

	Amount	Number		Amount	Number
Plan Review Fee	_____	_____	TC of O	_____	_____
Permit Fee	_____	_____	Record Retention Fee _____		
Building Deposit	_____	_____	Reviewed by _____ Building Inspector		
Performance Guarantee	_____	_____	Date Approved _____		

Office: (248) 246-3210 Fax: (248) 246-3006 Inspection Requests: (248) 246-3234

CITY OF ROYAL OAK

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