U.S. Department of Housing and Urban Development
Detroit Field Office
Office of Community Planning and Development
Patrick V. McNamara Federal Building
477 Michigan Avenue, Room 1710
Detroit, MI 48226-2592
Tel. (313) 226-7900 FAX (313) 226-6689

JUL 2010
CITY OF ROYAL OAK
PLANNING DEPARTMENT

Honorable James Ellison
Mayor
City of Royal Oak
211 Williams Street
Royal Oak, MI 48068

SUBJECT: 2010-2011 Annual Action Plan Approval Letter
City of Royal Oak
Community Development Block Grant (CDBG)
Grant # B-10-MC-26-0011

Dear Mayor Ellison:

We are pleased to approve your Fiscal Year 2010-2011 Annual Action Plan. The grant assistance that is being approved with the Plan is as follows:

Community Development Block Grant (CDBG) Program $1,487,925.00

Your 2010 program year begins on July 1, 2010.

Enclosed are three copies of the required Grant Agreement and Funding Approval. This constitutes the contract between our Department and the Township. You should note any special conditions listed in the Funding Approvals. Please return two executed copies of the Grant, and retain the other one for your records.

In addition to the Grant Agreement, we have also enclosed a copy of "Consolidated Plan Advice and Guidance" applicable to the various Programs. Should you have any questions or desire assistance concerning this letter, please contact Margaret A. Dunton, Community Planning and Development Representative, at (313) 226-7900, ext. 8041.

Sincerely,

Jeanette Harris, Director
Community Planning and Development
Detroit Field Office

Enclosures

cc: Timothy Twing, Director
Planning Department

City of Royal Oak

Michigan

May 11, 2010

MEMBER MICHIGAN MUNICIPAL LEAGUE

Ms. Rasheedah Dix
Program Assistant
Community Planning and Development
Michigan Office
Housing and Urban Development
McNamara Federal Building
477 Michigan Avenue
Detroit, MI 48226

Re: City of Royal Oak
Community Development Block Grant Program
Annual Action Plan Program Year 2010-2011
Consolidated Plan Program Years 2010-2015

Dear Ms. Dix:

Enclosed is one (1) original, four (4) copies, and an electronic copy of the Program Year 2010-2011 Annual Action Plan and Program Years 2010-2015 Consolidated Plan for the City of Royal Oak's CDBG program.

If you require additional information, please contact the undersigned at (248) 246-3285.

Kind regards,

Joseph M. Murphy
Planner
City of Royal Oak

Enclosure(s)

211 Williams Street • P.O. Box 64 • Royal Oak, MI 48068-0064 • Phone Area Code (248)
www.ci.royal-oak.mi.us

Assessor.....246-3110
Building Insp.....246-3210
Cable T.V. (WROK).....246-3770
City Attorney.....246-3240
City Clerk.....246-3050
City Manager.....246-3200
Code Enforcement.....246-3210
Engineering.....246-3260
FAX.....246-3001
Finance.....246-3030
Fire Dept. (Bus.).....246-3800
General Info.....246-3000
Housing Assistance.....246-3130
Human Resources.....246-3070
Ice Arena.....246-3950
Info Systems.....246-3080
Motor Pool.....246-3370
Planning & Zoning.....246-3280
Police Dept. (Bus.).....246-3500
Public Service Dept.....246-3300
Purchasing.....246-3202
Recreation.....246-3180
Rental Assistance.....246-3290
Senior/Community Ctr.....246-3900
TDD.....246-3010
Treasurer.....246-3140
Water Bills.....246-3160

recycled paper

City of Royal Oak, Michigan

Community Development Block Grant Program

2010-2011

Program Year

Annual Action Plan

First Program Year (2010) Action Plan

The CPMP Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

SF 424

May 15, 2010	B-10-MC260011	**Type of Submission**	
Date Received by state	State Identifier	**Application**	**Pre-application**
Date Received by HUD	Federal Identifier	☒ Construction	☐ Construction
		☐ Non Construction	☐ Non Construction
Applicant Information			
City of Royal Oak		UOG Code: MI265304 Royal Oak	
211 Williams Street		Organizational DUNS: 163854045	
		Organizational Unit: City of Royal Oak	
Royal Oak	Michigan	Department: Planning Department	
48068-0064	U.S.A.	Division:	
Employer Identification Number (EIN):		County: Oakland	
38-6004646		Program Year Start Date (MM/DD): 07/01	
Applicant Type:		**Specify Other Type if necessary:**	
Entitlement Community		N/A	
Program Funding		**U.S. Department of Housing and Urban Development**	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
CDBG Project Titles Community Development Block Grant Application		City of Royal Oak Municipality	
$CDBG Grant Amount $1,487,925	$Additional HUD Grant(s) Leveraged N/A	Describe	
$Additional Federal Funds Leveraged: $0		$Additional State Funds Leveraged: $0	
$Locally Leveraged Funds: $0		$Grantee Funds Leveraged: $0	
$Anticipated Program Income: $190,000		Other (Describe) $ 378,741 transfer from prior year	
Total Funds Leveraged for CDBG-based Project(s):			

Congressional Districts of: 12		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		☐ Yes	This application was made available to the state EO 12372 process for review on DATE
		☒ No	Program is not covered by EO 12372
☐ Yes	☒ No	☐ N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
First Name: Timothy	Middle Initial: E	Last Name: Thwing
Title: Director of Planning	Phone: 248.246.3280	Fax: 248.246.3005
eMail: timt@ci.royal-oak.mi.us	Grantee Website: www.ci.royal-oak.mi.us	Other Contact: Joseph Murphy, Planner
Signature of Authorized Representative James Ellison, Mayor		Date Signed: April 19, 2010

DRAFT

Narrative Responses

GENERAL

The City has established the following priorities in their Five-Year Consolidated Plan:

Housing/Homeless Community Priorities:

- Increase the supply of affordable housing through rehabilitation and limited construction.
- Provide rental assistance to lower income families and individuals.
- Meet the housing needs of elderly persons and special populations.
- Provide referrals to support the reduction of homelessness.

Community Development Community Priorities:

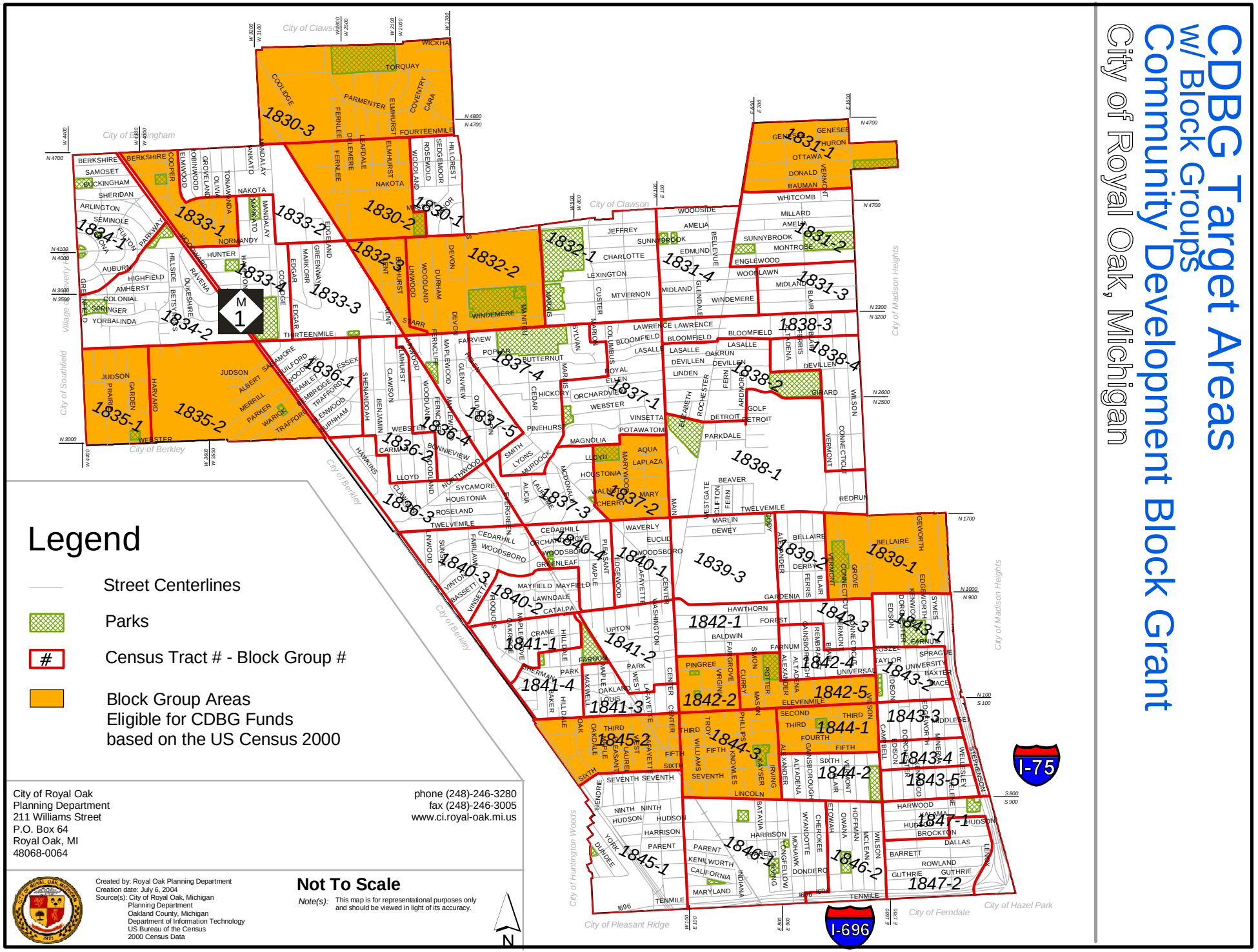
- Preserve and improve the community's infrastructure.
- Revitalize and sustain neighborhoods in target areas.
- Removal of slum, blighted and contaminated properties.
- Provide adequate recreation and leisure opportunities for all citizens.
- Preserve the historic character of the community.
- Expand the City's business tax base and employment opportunities.

The City of Royal Oak covers an approximately 11.8 square mile area in southern Oakland County – southeast Michigan. The City's irregular boundaries can generally be described as extending from I-696 on the south, Woodward Avenue on the west, I-75 on the east and Fourteen Mile on the north. The total population, according to the U.S. Census Bureau in 2000 was 60,062 persons.

The low- to moderate-income households in the City are dispersed throughout the community and are not located in one specific geographic area. This is reflected on the following map. The City's objective is to provide services to low- and moderate-income residents throughout the City through public services, infrastructure improvements (where applicable), improvements at public facilities, and the removal of slum, blighted and contaminated properties in an effort to maintain the economic and social diversity of the City of Royal Oak.

The general priorities for allocating Federal, State, local and private resources reasonably expected to be available over the coming five-year period is to develop programs and funding levels to address assistance to the most affected households and geographic areas of the community. The allocation of investments is further described as part of the housing, homeless, non-special needs and community development needs.

CDBG Target Areas
w/ Block Groups
Community Development Block Grant
City of Royal Oak, Michigan



Managing the Process

The City of Royal Oak Planning Department is the lead department responsible for overseeing the development of the Consolidated Plan and administering the development process of the Consolidated Plan. The City of Royal Oak Planning Department has utilized several community planning initiatives to develop the various components of the Consolidated Plan, including work with the City of Royal Oak's Rehabilitation Board of Appeals and City Commission, meetings with various county and local government representatives and social service agencies. The City of Royal Oak also works with community organizations and various city departments to provide public services and facilities to address the City's objectives in carrying out the Consolidated Plan.

The City of Royal Oak Planning Department in cooperation with other government, nonprofit and private agencies has developed the Five-Year Consolidated Plan and subsequent first year Annual Action Plan. The consultation included presentations to the Royal Oak City Commission and the City's Rehabilitation Board of Appeals, public hearings, meetings, and an online survey, mailed to those without Internet access. The following agencies, groups, organizations and others participated in the process or were provided with the opportunity to participate in the process:

Oakland Livingston Human Service Agency
345 E Nine Mile Road
Ferndale, MI 48220

Habitat for Humanity of Oakland County
150 Osmun Street
Pontiac, MI 48342

The Royal Oak Salvation Army
3015 N Main Street
Royal Oak, MI 48073

Open Door Outreach Center
7170 Cooley Lake Road
Waterford, MI 48327

Dreams Unlimited Clubhouse
1222 Catalpa Dr
Royal Oak, MI 48067

Forgotten Harvest
21800 Greenfield Road
Oak Park, MI 48237

South Oakland Shelter
431 N Main Street
Royal Oak, MI 48067

United Way for Southeastern Michigan
50 Wayne St
Pontiac, MI 48342

The Society of St Vincet de Paul
3000 Gratiot Avenue
Detroit, MI 48207

South Oakland Citizens for the Homeless
Berkley Community Church
2855 Wiltsire
Berkley, MI 48072

OLHSA Oakland
196 Cesar E Chavez Avenue
PO Box 430598
Pontiac, MI 48343-0598

The Damone Group
850 Stephenson Highway
Suite 200
Troy, MI 48083

Gleaners Oakland Distribution Center
120 E Columbia Avenue
Pontiac, MI 48340

Community Living Services Oakland County
3270 Greenfield Road
Berkley, MI 48072

Catholic Social Service of Oakland County
1424 E 11 Mile Road
Royal Oak, MI 48067

Oakland County Library for the Visually & Physically Impaired (LVPI)
1200 North Telegraph Road
Building 14 East
Pontiac, MI 48341-0482

South Oakland Family YMCA
1016 W 11 Mile Road
Royal Oak, MI 48067

HAVEN
PO Box 431045
Pontiac, MI 48343

Community Housing Network
570 Kirts Boulevard
Suite 231
Troy, MI 48084

Common Ground
1410 S Telegraph Road
Bloomfield Hills, MI 48302

Steppin' Out / Aids Walk Detroit
307 W Sixth Street Suite 204
Royal Oak, MI 48067-3882

Special Olymics Michigan
12900 Hall Road
Suite 390
Sterling Heights, MI 48313

Training & Treatment Innovations, Inc
1410 E 14 Mile Road
Madison Heights, MI 48071

Barton Towers Co-op
333 N Troy Street
Royal Oak, MI 48067-1863

City of Royal Oak
Housing Division /
Section 8 Program
211 Williams St
Royal Oak, MI 48067

City of Royal Oak
Engineering Department
211 Williams St
Royal Oak, MI 48087

City of Royal Oak
Senior Center
3500 Marais
Royal Oak, MI 48073

City of Royal Oak
Fire Department
215 E 6th St
Royal Oak, MI 48067

Royal Oak Fire Department
215 E 6th St
Royal Oak, MI 48067

Royal Oak Ice Arena Oversight Committee

Royal Oak Historical Commission

Royal Oak Planning Commission chairperson

Leader Dogs for the Blind
1039 S Rochester Road
Rochester Hills, MI 48307-3115

Oakland County Children's Village
1200 N Telegraph Road
63 West
Pontiac, MI 48341-0444

Lighthouse
46156 Woodward Avenue
PO Box 430508
Pontiac, MI 48342

StageCrafters Community Theater
415 S Lafayette
Royal Oak MI 48067

Judson Center
Oakland County Regional Office
4410 W 13 Mile Road
Royal Oak, MI 48073

SCAMP day camp
Disabled Children
Royal Oak coordinator

Oakland Technical Center
5055 Delemere Street
Royal Oak, MI 48073

Royal Oak Manor Co-op
606 Williams Street
Royal Oak, MI 48067-2652

City of Royal Oak
Housing Division
Housing Rehab Program
211 Williams St
Royal Oak, MI 48067

City of Royal Oak
Recreation Department
211 Williams St
Royal Oak, MI 48067

City of Royal Oak
Police Department
211 E 3rd St
Royal Oak, MI 48067

Royal Oak Public Library
222 E 11 Mile Rd
Royal Oak, MI 48067

City of Royal Oak
Department of Public Service
1600 N Campbell Rd
Royal Oak, MI 48067

Royal Oak Nature Society

Royal Oak City Commission members

Royal Oak Rehab Board of Appeals members

DeafCAN
2111 Orchard Lake Road, Ste. 101
Sylvan Lake MI 48320

Gateway Counseling
1463 E 12 Mile Road
Madison Heights MI 48071

Boys & Girls Club of South Oakland County
1545 E Lincoln Avenue
Royal Oak, MI 48067

Woodward Avenue Shul
25595 Woodward Avenue
Royal Oak, MI 48067

First United Methodist Church
320 W 7th St
Royal Oak, MI 48067

St Paul Lutheran Church
202 E 5th St
Royal Oak, MI 48067

First Baptist Church of Royal Oak
309 N Main St
Royal Oak, MI 48067

Royal Oak Lions Club
PO Box 473
Royal Oak, MI 48068

Royal Oak Jaycees
PO Box 1603
Royal Oak, MI 48068-1603

Royal Oak
Knights of Columbus # 12408
2100 W 12 Mile Road
Royal Oak, MI 48073

Royal Oak Veterans of Foreign Wars
Acorn Post
214 E Fourth St
Royal Oak, MI 48067
City of Southfield
Planning Department
26000 Evergreen Road
Southfield, MI 48076

City of Birmingham
Planning Department
151 Martin Street
Birmingham, MI 48012

City of Oak Park
Planning & Building Department
13700 Oak Park Boulevard
Oak Park, MI 48237

City of Hazel Park
Planning Department
111 E Nine Mile Road
Hazel Park, MI 48030

City of Southfield
Housing Program / Section 8
26000 Evergreen Road
Southfield, MI 48076

Legal Aid & Defender Association, Inc
613 Abbott
Detroit, MI 48226

World Foundation Agape House
26677 W Twelve Mile Road
Southfield, MI 48034

National Shrine of the Little Flower
Roman Catholic Church
2100 W 12 Mile Rd
Royal Oak, MI 48073

Woodlawn Church
3620 Rochester Rd
Royal Oak, MI 48073

Unity Church of Royal Oak
2500 Crooks Rd
Royal Oak, MI 48073

The Royal Oak Optimist Club
PO Box 1914
Royal Oak, MI 48068

The Royal Oak Kiwanis Club
First Congregational Church
1314 Northwood Boulevard
Royal Oak, MI 48073

Royal Oak Women's Club
404 S Pleasant Street
Royal Oak, MI 48067

Royal Oak Elks Lodge # 1523
2401 E Fourth Street
Royal Oak, MI 48067

Royal Oak Chamber of Commerce
200 S Washington Ave
Royal Oak, MI 48067-3821

City of Huntington Woods
Planning Department
26815 Scotia Road
Huntington Woods, MI 48070

City of Troy
Planning Department
500 W Big Beaver Road
Troy, MI 48084

City of Madison Heights
Community Development Department
300 W 13 Mile Road
Madison Heights, MI 48071

City of Berkley
Planning Department
3338 Coolidge Hwy
Berkley, MI 48072

The Road Commission for Oakland County
31001 Lahser Road
Beverly Hills, MI 48025

SEMCOG
535 Griswold St
Suite 300
Detroit, MI 48226

Beaumont Hospital
Community Affairs & Advocacy
3601 W 13 Mile Rd
Royal Oak, MI 48073

Oakland County Historic Commision
1200 N Telegraph Road
Pontiac, MI 48341

Oakland County Health Division
Senior Citizens Services Coordinator
1200 N Telegraph Road
Pontiac, MI 48341-0439

Oakland County
Workforce Development Division
1200 N Telegraph Road
Pontiac, MI 48342

Oakland County Health Division
County Service Center
1200 N Telegraph Road
Building 36 East
Pontiac, MI 48341

School District of the
City of Royal Oak
1123 Lexington Blvd
Royal Oak, MI 48073

Oakland County Community Corrections
1151 Crooks Road
Troy, MI 48084

MSU Extension - Oakland
1200 N Telegraph Road
Building 26 East
Pontiac, MI 48341-0416

Oakland County Emergency Response & Preparedness
County Service Center
Building 47 West
1200 North Telegraph Road
Pontiac, MI 48341-0410

Oakland County
Community & Home Improvement Division
Oakland Pointe, Ste 1900 250 Elizabeth Lake Rd
Pontiac, MI 48341-0414

Oakland County Veteran's Services
North Office Building
1200 N Telegraph Road
Pontiac, MI 48341-0468

Oakland County Community Mental Health Authority
2011 Executive Hills Blvd
Auburn Hills, MI 48326

Oakland Schools
2111 Pontiac Lake Road
Waterford, MI 48328-2736

During the development of the Consolidated Plan and first year Annual Action Plan, efforts were made to consult with a variety of housing and social service agencies and other entities with the goal of improving the exchange of information, coordination of services, and collaboration of efforts to meet the needs of the affected population. Representatives from those agencies were invited to participate in an online community needs survey to identify their agency needs and goals for providing services to the affected population. The Planning Department, in conjunction with the City's Information Systems Department, worked to develop the online survey for a convenient method for agencies to respond. The online survey was made available from October 6, 2009 through December 1, 2009. Those agencies without Internet access were provided with a paper copy of the survey via mail.

It's important to note that the results of the survey are intended to enhance the overall process and development of the Consolidated Plan. The survey results are not the only factors in determining the future funding levels for the City's housing and community development needs. Staff has compiled the results and other factors in determining the estimated dollar amount needed to address the identified needs. Other factors may include the City's immediate required compliance with federal regulations. Such an example may include the timely replacement of existing non-compliant ADA downcurbs. The results of the survey may also indicate a high need response to a regional issue versus a local or City-wide issue. Such an example may include regional transportation

or alternative transportation. Other funding agencies or sources may be more appropriate to implement the overall goal and infrastructure related to the regional need. The use of the City's CDBG funds may be appropriate to implement a local element of such a regional need. Until local elements of the regional need are identified, staff may not find it appropriate to allocate CDBG funds.

Because the City of Royal Oak is within an urban region, it shares many of the same issues and services with its surrounding communities. In order to get a comprehensive view of the needs and strategies required to address the social, economic and physical barriers present for the low- to moderate-income citizens, the City of Royal Oak has established on-going communications with Oakland County, local jurisdictions, social service agencies and housing organizations.

Citizen Participation

Public participation is an important part of the development process of the Consolidated Plan and Annual Action Plan. To this end, the City of Royal Oak has utilized a wide array of tools and methods to gather input into the planning process.

Over the past program year, the Royal Oak Planning Department recognized that the City's Citizen Participation Plan (CPP) was outdated and required amendments to clarify the stages of the Consolidated Plan process, including Substantial Amendments, eliminate reference to the former Citizens Advisory Committee, allow the public access to CDBG program related documents via the City's website, identify the City's efforts to accommodate all citizens, including minorities, disabled persons and non-English speaking persons, and amendments to the CPP. Amendments were necessary for the City's CDBG program to remain in compliance with HUD regulations.

At its October 5, 2009 meeting, the Royal Oak City Commission approved proposed amendments to the CPP. Since the amendment, the Planning Department has actively taken steps to implement the City's revised CPP. The Planning Department, in conjunction with the City's Information Systems Department, created a comprehensive CDBG program webpage. The webpage includes "standard documents" as identified in the CPP, notice of meetings, applications for CDBG funds, and online surveys.

In prior years, the City disbursed paper applications for funding to organizations that retained a strong historical connection to the City's community needs efforts. While all organizations were encouraged to apply, notification of the availability of applications was fairly inadequate. Planning Department staff has taken the initiative to create an electronic application for funding for the 2010-2011 CDBG program year. The application was e-mailed to identify organizations. More importantly, the application was posted on the City's website for a two month period. The website posting makes the application more accessible to interested organizations.

As previously discussed under "managing the process", city staff worked to develop the online housing and community needs survey for a convenient method for agencies to respond. The online survey was made available from October 6, 2009 through December 1, 2009. Those agencies without Internet access were provided with a paper copy of the survey via mail. All of the agencies identified on pages 5 through 8 were provided the opportunity to complete the needs survey. Approximately 28 percent of

those individuals, service agencies, religious institutions, adjacent communities, city departments notified of the survey responded to the needs survey.

Since 2005, the City's Rehabilitation Board of Appeals has been advising the City Commission on all community development needs and priorities. The Board's intent in the appointment process is to insure representation of all citizens to the largest extent possible.

The Rehabilitation Board of Appeals held a public hearing on September 22, 2009, at 7:00 p.m. at City Hall to inform the community about the Consolidated Plan development process and offer opportunities for public input into formulation of the plan. The Board also held a public hearing regarding the proposed amendments to the City's CPP. The public hearing was advertised on September 4, 2009 in The Daily Tribune, a local newspaper, which is widely distributed to households in the City of Royal Oak and greater southeast Michigan. All meetings of the Rehabilitation Board of Appeals were also posted on the City's website (ci.royal-oak.mi.us), at City Hall, the Royal Oak Public Library, and the City's senior / community centers. Although public comment was encouraged, there was no public comment at the meeting.

It should be noted that a draft copy of the Consolidated Plan and PY 2010-2011 Annual Action Plan were available for review at the Planning Department and on the City's website (ci.royal-oak.mi.us).

Additionally, the Rehabilitation Board of Appeals, in its advisory role for the Community Development Block Grant Program, held its public hearing on March 23, 2010, at 7:00 p.m. at City Hall to hear public comment pertaining to 1) the City's community development needs for the PY 2010-2015 Consolidated Plan; 2) community development needs for the PY 2010-2011 Annual Action Plan and; 3) updates to the Analysis of Impediments to Fair Housing. Public comment was provided by an applicant seeking PY 2010-2011 CDBG funds to renovate a non-historic structure. The public comment discussion focused on the scope of work associated with the application.

At its April 19, 2010 meeting, the Royal Oak City Commission heard public comment regarding the PY 2010-2015 Consolidated Plan and PY 2010-2011 Annual Action Plan. Members of the newly formed business alliance, 11 Mile Has It All, urged the City Commission to consider funding improvements along E Eleven Mile Road. The Annual Action Plan was referred back to the Rehabilitation Board of Appeals for further consideration with regard to potential funding for eligible activities within the East Eleven Mile Road Improvement District – Slum and Blight Area Plan.

The Rehabilitation Board of Appeals further discussed the item and the overall budget at its regularly scheduled April 27th meeting. Members of 11 Mile Has It All participated in open dialogue with Board members. After discussion, the Rehabilitation Board of Appeals recommended the reallocation of funds from the proposed Curry Avenue resurfacing project and the contingency fund to two eligible activities, a façade improvement program and a nonconforming sign purchase and removal program, within the East Eleven Mile Road Improvement District.

At its May 3, 2010 meeting, the Royal Oak City Commission concurred with the recommendation of the City's Rehabilitation Board of Appeals to approve the submission of the PY 2010-2015 Consolidated Plan and PY 2010-2011 Annual Action Plan to HUD.

The City Commission is not required to conduct a public hearing, however all City Commission meetings allow public comment.

The City of Royal Oak considers all comments from citizens, non-profit agencies and organizations and City departments received in writing or verbally at public hearings and through the development process in preparing the final Consolidated Plan, amendments and subsequent performance reports (CAPER). As required by the Federal Statute, the City of Royal Oak has a thirty (30) day comment period after publication of the draft Consolidated Plan.

The Consolidated Plan process and the subsequent development of the Annual Action Plan are open to the public and notice is provided as required by Federal Statute. Public hearings are identified / posted approximately 10 to 15 days in advance of the meeting. The facility is accessible to the disabled and special need assistance was offered.

In the development of the Consolidated Plan, the City of Royal Oak encouraged public participation through:

- ✓ *Public Hearings (2 public hearings)*
- ✓ *2009 Housing and Community Development Needs Survey*
- ✓ *Outreach to public service agencies and other public/quasi-public agencies*

Institutional Structure

The Planning Department administers the Community Development Block Grant program and assists the organizations and departments with meeting the reporting requirements set forth by HUD. The following lists the institutional structure through which the Consolidated Plan will be implemented.

PUBLIC INSTITUTIONS

a) Royal Oak Mayor and City Commission
The Mayor and City Commission act as the legislative or policy making body which approves the general policies and specific directives of the Consolidated Plan strategy.

b) Royal Oak Planning Department
The Planning Department is composed of the divisions of Planning and Housing. The Planning Department administers the Community Development Block Grant Program. The Director of Planning will oversee the implementation of the Consolidated Plan.

c) Royal Oak City Departments
These departments are composed of various divisions including City Manager, Building Inspection, Engineering, Recreation, Public Services, Police and Fire, Senior Services, Library, Finance and Treasurer. The departments have various roles and responsibilities in the development of the Consolidated Plan, implementation and monitoring of projects.

d) Royal Oak Housing Commission
The Housing Commission contracts with the Department of Housing & Urban Development and operates the Rental Housing Assistance Program.

e) Royal Oak Senior Citizens Advisory Committee
This committee advises the City Commission and City Manager on all matters relating to senior citizen services.

f) Royal Oak Rehabilitation Board of Appeals
This group assesses the housing and community development needs of the City and recommends both long term and annual programs to the City Commission.

g) Oakland County
The county publishes a county-wide Consolidated Plan containing policies for housing development. They also provide social services for persons with housing needs and statistical reports to help cities identify their housing needs.

h) State of Michigan
The state oversees the Michigan Housing Coordinating Council, which publishes a state-wide Consolidated Plan documenting housing needs and strategies. The Michigan State Housing Development Authority administers a number of ownership, homeowner assistance and rental programs.

i) Federal Government
The Federal government enacts legislation regarding national housing policies. It also allocates funding for federal, state and local governments, and oversees the Department of Housing & Urban Development (HUD), which is responsible for administering and monitoring the major housing programs in the United States.

NONPROFIT ORGANIZATIONS

Royal Oak partners with numerous nonprofit and social service agencies to provide community-wide services. Many of these agencies are listed on pages 2 through 6.

PRIVATE INSTITUTIONS

Financial institutions such as banks and savings and loan agencies set the minimum down payments for mortgages. The varying rates determine the ability of most households to purchase homes. Financial institutions also are required by federal regulators to provide for reinvestment in the communities they serve.

Monitoring

The City of Royal Oak Planning Department is responsible for managing the day-to-day operations of the Community Development Block Grant program and the Housing Choice Voucher program. The Planning Department has developed a quarterly reporting mechanism for all program participants, and information is provided throughout the year on federal labor requirements, including Davis-Bacon compliance, Section 3 data collection, women and minority business data collection, contractor disbarment, expenditures, etc. Monitoring of the program is the responsibility of the City of Royal

Oak Planning Department. Financial audits are performed annually by a private auditing firm.

Lead-based Paint

The Census Bureau's 2000 data identifies 29,942 housing units in the City of Royal Oak (20,179 of which are single-family detached homes.) The City of Royal Oak Master Plan indicates that 97.3% of the City's housing stock was built before 1980. Taking an estimate of 95% to account for the homes built before 1978, the effective year for homes that could have lead-based paint, and for homes built in the City between 1990 and 2005, the City of Royal Oak is estimated to have 28,446 housing units built before 1978. A factor of 33% is commonly used for the number of homes in need of substantial repair and could have lead-based hazards. This results in a total of 9,387 housing units. Of the lead-based paint risk assessments conducted by the City's rehab program of homes in need of repair that were built before 1978, 91% have identified lead-based paint hazards. Based on this assessment, it is estimated that there are approximately 8,500 housing units with lead-based paint hazards.

Data as of 2000 shows 6.7% of all City households have incomes less than 30% of the median income or extremely low-income, 8.4% with income between 30% and 50% of the median income or low-income, and 16.7% with income between 50% and 80% the median income, or moderate-income. Applying these factors to the homes estimated to have lead paint hazards gives 572 occupied by extremely low-income families, 718 occupied by low-income families and 1,427 occupied by moderate-income families.

The City's two housing programs, Home Rehabilitation Program and Housing Choice Voucher – Section 8 rental assistance, address lead-based paint. The Home Rehabilitation Program evaluates and addresses lead-based paint hazards with interim controls or abatement for all properties, throughout the property, that receive more than $5,000. Properties that receive less than $5,000 have the paint assessed in the area where work is taking place. Clearance testing is conducted to make sure no lead hazards remain.

The Housing Choice Voucher Assistance Program uses a visual examination of paint condition at the units requiring inspections, at least annually. Paint stabilization is required when necessary.

HOUSING

A complete description of the proposed projects and funding sources in response to the Housing, Community Development, Homeless and Special Needs is contained in the following Section.

Specific Housing Objectives

a) Existing Homeowners

PRIORITY #1: Provide rehabilitation for extremely low-income (<= 30% MFI) existing homeowners.

PRIORITY #2: Provide rehabilitation for very low-income (30.1-50% MFI) existing homeowners.

PRIORITY #3: Provide rehabilitation for low-income (50.1-80% MFI) existing homeowners.

Investment Plan

The table below illustrates the number of loans provided for the past several years.

Home Rehab Program, Loans						
Program Year	Installment Loans	Outstanding Loans	Outstanding Balance	Deferred Loans	Outstanding Loans	Outstanding Balance
2008	10	189*	$1,979,118*	9	151*	$1,615,463*
2007	18			18		
2006	24			17		
2005	21			23		

Source: Royal Oak Planning Department, * as of 06/30/ 2009

It is estimated that the Housing Rehabilitation Program will assist between 40 to 45 households in PY 2010-2011.

The City will assist Priority # 1, extremely low-income (<= 30% MFI) homeowners first. Upon satisfying the need, the City will assist Priority #2, very low-income and Priority #3, low-income homeowners.

b) First Time Homebuyers

PRIORITY #3: Provide homebuyers assistance to all first time homebuyers.

Investment Plan

The City should promote homebuyers assistance by cooperating with local financial institutions to aid first time homebuyers. Also, the City should continue to work with the

Michigan State Housing Development Authority (MSHDA) and Oakland County to provide home ownership programs to its future and current residents.

Needs of Public Housing

a) Elderly 1 and 2 Member Households

PRIORITY #1: Provide rental assistance and new construction for extremely low-income (<= 30% MFI) elderly 1 and 2 member renter households.

PRIORITY #2: Provide rental assistance and new construction for very low-income (30.1-50% MFI) elderly 1 and 2 member renter households.

PRIORITY #3: Provide renter assistance and new construction for low-income (50.1-80% MFI) elderly 1 and 2 member renter households.

Investment Plan

Rental assistance through HUD's Housing Choice Voucher - Section 8 Program allows extremely low-income elderly households to address the cost burden associated with their housing.

The City of Royal Oak has limited options for continuum of care facilities for the elderly. Support services may be contracted privately or through the programs offered jointly through the Senior Services Program and Beaumont Hospital. However, long-term assisted living arrangements are limited and costly. The City should continue to look for additional opportunities for new senior housing that would offer affordable living with some provisions for continuum of care.

Excess funds leftover after addressing the first priority for extremely low-income elderly renter households should then be used for Priority #2 and Priority #3 households.

b) Small Related Households

PRIORITY #1: Provide rental assistance and new construction for extremely low-income (<= 30% MFI) small related renter households.

PRIORITY #2: Provide rental assistance and new construction for very low-income (30.1-50% MFI) small related renter households.

PRIORITY #3: Provide renter assistance and new construction for low-income (50.1-80% MFI) small related renter households.

Investment Plan

Rental assistance through the rental voucher program allows extremely and very low-income small related families that rent to meet their housing needs. Rental assistance allows small families to remain in the City and provides an opportunity to find secure housing and deters the threat of homelessness.

While the City does have a number of multiple family units and small single family homes, the City should continue to look for additional opportunities for new housing construction for small related renter households. Such assistance would most likely involve a project(s) supported through the State Housing Authority (MSHDA).

The City should seek to assist Priority #2 (30.1-50% MFI) and Priority #3 (50.1-80% MFI) small related renter households once the extremely low-income households have been assisted.

c) Large Related Households

PRIORITY #1: Provide rental assistance for extremely low-income (<= 30% MFI) large related renter households.

PRIORITY #2: Provide rental assistance for very low-income (31-50% MFI) large related renter households.

PRIORITY #3: Provide renter assistance for low-income (51-80% MFI) large related renter households.

Investment Plan

Rental assistance through the HUD's Housing Choice Voucher - Section 8 Program allows low income large related families the opportunity to meet their housing needs. An ongoing issue is the insufficient supply of large rental units.

If and when the needs of the Priority #1, extremely low-income (0-30% MFI) are met, any excess funds should be used to assist Priority #2 and Priority #3 large related renter households.

d) All Other Households

PRIORITY #1: Provide rental assistance for extremely low-income (<= 30% MFI) "all other" renter households.

PRIORITY #2: Provide rental assistance for very low-income (30.1-50% MFI) "all other" renter households.

PRIORITY #3: Provide renter assistance for low income (50.1-80% MFI) "all other" renter households.

Investment Plan

Rental assistance through the Housing Choice Voucher - Section 8 Programs allows low income "All Other" households to meet their housing needs. Rental assistance provides opportunities for families to find housing and deters the threat of homelessness.

If and when the needs of the extremely low-income (0-30% MFI) are met, any excess funds should be used to assist Priority #2 and Priority #3 "All Other" households.

Barriers to Affordable Housing

The City considers information and education a key factor in the furtherance of fair and open housing. In support of this objective, the City provides the following:

- Refers inquiries to appropriate housing organizations;
- Supports organizations, such as Oakland County Center for Open Housing, which provides information on housing related matters;
- Informs residents about housing through the distribution of fair housing brochure materials;
- Continually evaluates public policies to ensure conformance with Federal and State requirements; and
- Maintain regular contact with community groups with regard to fair housing issues.

HOMELESS

Specific Homeless Prevention Elements

According to Oakland County Task Force on Homelessness and Affordable Housing's January 2009 count, an estimated 137 chronically homeless individuals stay in Oakland County (66 persons actually sheltered, and 71 persons estimated to be unsheltered). The City of Royal Oak participates in the Oakland County Task Force on Homelessness and Affordable Housing which is a collaborative of public and private sector agencies whose charge is the develop a strategy to end homelessness and increase the supply of sustainable affordable housing.

The Taskforce's 10 Year Plan to End Homelessness includes the following numeric goals:

- create new PH beds for chronically homeless persons,
- increase percentage of homeless persons staying in PH over 6 months to at least 71.5%
- increase percentage of homeless persons moving from TH to PH to at least 63.5%,
- increase percentage of homeless persons employed at exit to at least 19%,
- and decrease the number of homeless households with children.

The City of Royal Oak, through it's Housing Division, will continue to support the reduction of homelessness through a referral process that includes direct contact with the support agencies and follow-up when appropriate. In addition, the City of Royal Oak Housing Commission will continue to provide the status of its Housing Choice Voucher Program Waiting List.

Oakland County reports that they will conduct a comprehensive needs assessment of the available affordable housing. The City of Royal Oak will maintain contact with the County in an effort to provide support and information from one of the largest urban communities within the County. The City will provide its PY 2010-2011 pro rata need share to the County for their funding application.

COMMUNITY DEVELOPMENT & NON-HOMELESS SPECIAL NEEDS

Community Development

The City of Royal Oak recognizes the needs of the community's low- and moderate-income areas. In addition, the City of Royal Oak will continue with its strong commitment to provide public services to seniors, youth and special need populations. Many of the public service and community development improvements function together to provide the overall program, i.e. Senior Center provides the facility for the Senior Services.

The City of Royal Oak prioritizes projects that address community development needs by the need for the improvement and the funding available. The City of Royal Oak has attempted to provide those most affected first, e.g. elderly and/or handicapped, low- to moderate-income residents, low- to moderate-income area facilities, slum, blight and contaminated properties, and historic building improvements.

Antipoverty Strategy

The City of Royal Oak will continue its efforts to enhance local economic conditions, which produce jobs for residents of the community. These efforts include assisting existing businesses as well as solicitations of new business development.

The City of Royal Oak has numerous construction projects, new and existing small businesses, and several large employers, i.e. Beaumont Hospital, Consumers Energy, Metaldyne, etc. Many of these businesses will hire from the local pool of residents providing employment.

The City has a relatively low poverty level. The economic development of the community combined with the supportive programs offered through the City's rental assistance program and owner occupied housing rehabilitation program will help further reduce and maintain its currently low poverty level.

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

It is not anticipated that the City of Royal Oak will expend funds for new construction on special needs housing in PY 2010-2011.

CPMP Version 2.0

Grantee Name: **City of Royal Oak**

Project Name:	Senior Center - Administration & Programs		
Description:	**IDIS Project #:**	**UOG Code:**	MI265304

Provide services for senior citizens, including transportation, outreach, leisure, lifelong education, nutrition and fitness. The royal Oak Senior Essential Services provides in-home assistance with home chores, minor home repairs and personal care for low-income elderly and handicapped residents.

Location:

Senior Centers:
3500 Marais - Royal Oak
1545 E Lincoln Ave- Royal Oak

Expected Completion Date:

(06/30/2011)

Objective Category
- ○ Decent Housing
- ◉ Suitable Living Environment
- ○ Economic Opportunity

Priority Need Category

Select one: Public Services

Explanation:

Services provided through two senior community facilities

Specific Objectives

Outcome Categories
- ☑ Availability/Accessibility
- ☐ Affordability
- ☐ Sustainability

1. Improve the services for low/mod income persons
2.
3.

Project-level Accomplishments

01 People	Proposed	4,000		Accompl. Type:	Proposed	
	Underway				Underway	
	Complete				Complete	
Accompl. Type:	Proposed			Accompl. Type:	Proposed	
	Underway				Underway	
	Complete				Complete	
Accompl. Type:	Proposed			Accompl. Type:	Proposed	
	Underway				Underway	
	Complete				Complete	

Proposed Outcome	Performance Measure	Actual Outcome
Provide adequate recreation, leisure and support services	# of people served	

05A Senior Services 570.201(e) | Matrix Codes

Matrix Codes | Matrix Codes

Matrix Codes | Matrix Codes

Program Year 1

CDBG	Proposed Amt.	$247,689		Fund Source:	Proposed Amt.	
	Actual Amount				Actual Amount	
Other	Proposed Amt.			Fund Source:	Proposed Amt.	
	Actual Amount				Actual Amount	
01 People	Proposed Units	4,000		Accompl. Type:	Proposed Units	
	Actual Units				Actual Units	
Accompl. Type:	Proposed Units			Accompl. Type:	Proposed Units	
	Actual Units				Actual Units	

Program Year 2

CDBG	Proposed Amt.			Fund Source:	Proposed Amt.	
	Actual Amount				Actual Amount	
Other	Proposed Amt.			Fund Source:	Proposed Amt.	
	Actual Amount				Actual Amount	
01 People	Proposed Units			Accompl. Type:	Proposed Units	
	Actual Units				Actual Units	
Accompl. Type:	Proposed Units			Accompl. Type:	Proposed Units	
	Actual Units				Actual Units	

Program Year 3

CDBG	Proposed Amt.			Fund Source:	Proposed Amt.	
	Actual Amount				Actual Amount	
Other	Proposed Amt.			Fund Source:	Proposed Amt.	
	Actual Amount				Actual Amount	
01 People	Proposed Units			Accompl. Type:	Proposed Units	
	Actual Units				Actual Units	
Accompl. Type:	Proposed Units			Accompl. Type:	Proposed Units	
	Actual Units				Actual Units	

Program Year 4

CDBG	Proposed Amt.			Fund Source:	Proposed Amt.	
	Actual Amount				Actual Amount	
Other	Proposed Amt.			Fund Source:	Proposed Amt.	
	Actual Amount				Actual Amount	
01 People	Proposed Units			Accompl. Type:	Proposed Units	
	Actual Units				Actual Units	
Other	Proposed Units			Accompl. Type:	Proposed Units	
	Actual Units				Actual Units	

Program Year 5

CDBG	Proposed Amt.			Fund Source:	Proposed Amt.	
	Actual Amount				Actual Amount	
Fund Source:	Proposed Amt.			Fund Source:	Proposed Amt.	
	Actual Amount				Actual Amount	
01 People	Proposed Units			Accompl. Type:	Proposed Units	
	Actual Units				Actual Units	
Accompl. Type:	Proposed Units			Accompl. Type:	Proposed Units	
	Actual Units				Actual Units	

CPMP Version 2.0

Grantee Name: **City of Royal Oak**

Project Name:	SCAMP Program - Handicapped Transportation		
Description:	**IDIS Project #:**	**UOG Code:**	MI265304

SCAMP is a recreational and educational day summer camp for children and young adults ages 3 to 26 with special needs. The activity includes the transportation from Royal Oak to the camp using specially equipped vehicles.

Location:
City-Wide

Expected Completion Date:
(06/30/2011)

Objective Category
- ○ Decent Housing
- ◉ Suitable Living Environment
- ○ Economic Opportunity

Outcome Categories
- ☑ Availability/Accessibility
- ☐ Affordability
- ☐ Sustainability

Priority Need Category

Select one: Public Services

Explanation:
Provides the transportation required to attend a special needs camp in Oakland County.

Specific Objectives

1. Improve the services for low/mod income persons
2.
3.

Project-level Accomplishments

01 People	Proposed	10		Accompl. Type:	Proposed	
	Underway				Underway	
	Complete				Complete	
Accompl. Type:	Proposed			Accompl. Type:	Proposed	
	Underway				Underway	
	Complete				Complete	
Accompl. Type:	Proposed			Accompl. Type:	Proposed	
	Underway				Underway	
	Complete				Complete	

Proposed Outcome	Performance Measure	Actual Outcome
Provide adequate recreation and leisure opportunities for all residents.	# of people served	

05B Handicapped Services 570.201(e)	Matrix Codes
Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes

Program Year 1

CDBG	Proposed Amt.	$4,000	Fund Source:	Proposed Amt.	
	Actual Amount			Actual Amount	
Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
	Actual Amount			Actual Amount	
01 People	Proposed Units	10	Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	

Program Year 2

CDBG	Proposed Amt.		Fund Source:	Proposed Amt.	
	Actual Amount			Actual Amount	
Other	Proposed Amt.		Fund Source:	Proposed Amt.	
	Actual Amount			Actual Amount	
01 People	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	

Program Year 3

CDBG	Proposed Amt.		Fund Source:	Proposed Amt.	
	Actual Amount			Actual Amount	
Other	Proposed Amt.		Fund Source:	Proposed Amt.	
	Actual Amount			Actual Amount	
01 People	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	

Program Year 4

CDBG	Proposed Amt.		Fund Source:	Proposed Amt.	
	Actual Amount			Actual Amount	
Other	Proposed Amt.		Fund Source:	Proposed Amt.	
	Actual Amount			Actual Amount	
01 People	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	

Program Year 5

CDBG	Proposed Amt.		Fund Source:	Proposed Amt.	
	Actual Amount			Actual Amount	
Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
	Actual Amount			Actual Amount	
01 People	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units	

Grantee Name: **City of Royal Oak**

CPMP Version 2.0

Project Name:	Home Rehabilitation Program - Owner Rehabilitation Assistance		
Description:	**IDIS Project #:**	**UOG Code:**	MI265304

The Home Rehabilitation Program provides financial and technical assistance to low- and moderate-income homeowners on a city-wide basis for the improvement of single family properties.

Location:
City-Wide

Expected Completion Date:
(06/30/2011)

Objective Category
- (●) Decent Housing
- ( ) Suitable Living Environment
- ( ) Economic Opportunity

Outcome Categories
- [ ] Availability/Accessibility
- [x] Affordability
- [ ] Sustainability

Priority Need Category

Select one: Owner Occupied Housing

Explanation:
Low and no interest home loans.

Specific Objectives

1. Improve the quality of owner housing
2.
3.

Project-level Accomplishments

04 Households	**Proposed**	30		Accompl. Type:	**Proposed**	
	Underway				**Underway**	
	Complete				**Complete**	
Accompl. Type:	**Proposed**			Accompl. Type:	**Proposed**	
	Underway				**Underway**	
	Complete				**Complete**	
Accompl. Type:	**Proposed**			Accompl. Type:	**Proposed**	
	Underway				**Underway**	
	Complete				**Complete**	

Proposed Outcome	Performance Measure	Actual Outcome
Increase the supply of affordable housing through rehabilitation and limited construction.	# of low or moderate income households assisted through low interest home improvement financing	

14A Rehab; Single-Unit Residential 570.202	Matrix Codes
Matrix Codes	Matrix Codes
Matrix Codes	Matrix Codes

Program Year 1	CDBG	**Proposed Amt.**	$800,000		Fund Source:	**Proposed Amt.**	
		Actual Amount				**Actual Amount**	
	Fund Source:	**Proposed Amt.**			Fund Source:	**Proposed Amt.**	
		Actual Amount				**Actual Amount**	
	01 People	**Proposed Units**	30		Accompl. Type:	**Proposed Units**	
		Actual Units				**Actual Units**	
	Accompl. Type:	**Proposed Units**			Accompl. Type:	**Proposed Units**	
		Actual Units				**Actual Units**	
Program Year 2	CDBG	**Proposed Amt.**			Fund Source:	**Proposed Amt.**	
		Actual Amount				**Actual Amount**	
	Other	**Proposed Amt.**			Fund Source:	**Proposed Amt.**	
		Actual Amount				**Actual Amount**	
	01 People	**Proposed Units**			Accompl. Type:	**Proposed Units**	
		Actual Units				**Actual Units**	
	Accompl. Type:	**Proposed Units**			Accompl. Type:	**Proposed Units**	
		Actual Units				**Actual Units**	
Program Year 3	CDBG	**Proposed Amt.**			Fund Source:	**Proposed Amt.**	
		Actual Amount				**Actual Amount**	
	Other	**Proposed Amt.**			Fund Source:	**Proposed Amt.**	
		Actual Amount				**Actual Amount**	
	01 People	**Proposed Units**			Accompl. Type:	**Proposed Units**	
		Actual Units				**Actual Units**	
	Accompl. Type:	**Proposed Units**			Accompl. Type:	**Proposed Units**	
		Actual Units				**Actual Units**	
Program Year 4	CDBG	**Proposed Amt.**			Fund Source:	**Proposed Amt.**	
		Actual Amount				**Actual Amount**	
	Other	**Proposed Amt.**			Fund Source:	**Proposed Amt.**	
		Actual Amount				**Actual Amount**	
	01 People	**Proposed Units**			Accompl. Type:	**Proposed Units**	
		Actual Units				**Actual Units**	
	Accompl. Type:	**Proposed Units**			Accompl. Type:	**Proposed Units**	
		Actual Units				**Actual Units**	
Program Year 5	CDBG	**Proposed Amt.**			Fund Source:	**Proposed Amt.**	
		Actual Amount				**Actual Amount**	
	Fund Source:	**Proposed Amt.**			Fund Source:	**Proposed Amt.**	
		Actual Amount				**Actual Amount**	
	01 People	**Proposed Units**			Accompl. Type:	**Proposed Units**	
		Actual Units				**Actual Units**	
	Accompl. Type:	**Proposed Units**			Accompl. Type:	**Proposed Units**	
		Actual Units				**Actual Units**	

CPMP Version 2.0

Grantee Name: **City of Royal Oak**

Project Name:	Resurfacing Road Project in L/M Target Area: Marais & N Vermont		
Description:	**IDIS Project #:**	**UOG Code:**	MI265304

Road Resurfacing Project in a Low- to Moderate- Income Areas: Marais Ave - W 13 Mile / 475' north & N Vermont Ave - E 11 Mile / E University Ave

Location:
1832-2 & 1842-5

Expected Completion Date:
6/30/2011

Objective Category
- ○ Decent Housing
- ◉ Suitable Living Environment
- ○ Economic Opportunity

Outcome Categories
- ☑ Availability/Accessibility
- ☐ Affordability
- ☐ Sustainability

Priority Need Category

Select one: Public Facilities

Explanation:
Improvements include removal and replacement of curbing and driveway approcahes, milling, and resurfacing.

Specific Objectives
1. Improve quality / increase quantity of public improvements for lower income persons
2.
3.

Project-level Accomplishments

11 Public Facilities	Proposed	1		Proposed	
	Underway			Underway	
	Complete			Complete	
Accompl. Type:	Proposed			Proposed	
	Underway			Underway	
	Complete			Complete	
	Proposed			Proposed	
	Underway			Underway	
	Complete			Complete	

Proposed Outcome	Performance Measure	Actual Outcome
Preserve and Improve the community's infrastructure	19,240 & 29,090 sq ft of improved infrast. Improved rideability & accessiblity.	

Program Year 1

	Proposed Amt.	$270,904	Proposed Amt.	
	Actual Amount		Actual Amount	
	Proposed Amt.		Proposed Amt.	
	Actual Amount		Actual Amount	
	Proposed Units	2	Proposed Units	
	Actual Units		Actual Units	
	Proposed Units		Proposed Units	
	Actual Units		Actual Units	

Program Year 2

	Proposed Amt.		Proposed Amt.	
	Actual Amount		Actual Amount	
	Proposed Amt.		Proposed Amt.	
	Actual Amount		Actual Amount	
	Proposed Units		Proposed Units	
	Actual Units		Actual Units	
	Proposed Units		Proposed Units	
	Actual Units		Actual Units	

Program Year 3

	Proposed Amt.		Proposed Amt.	
	Actual Amount		Actual Amount	
	Proposed Amt.		Proposed Amt.	
	Actual Amount		Actual Amount	
	Proposed Units		Proposed Units	
	Actual Units		Actual Units	
	Proposed Units		Proposed Units	
	Actual Units		Actual Units	

Program Year 4

	Proposed Amt.		Proposed Amt.	
	Actual Amount		Actual Amount	
	Proposed Amt.		Proposed Amt.	
	Actual Amount		Actual Amount	
	Proposed Units		Proposed Units	
	Actual Units		Actual Units	
	Proposed Units		Proposed Units	
	Actual Units		Actual Units	

Program Year 5

CDBG	Proposed Amt.		Proposed Amt.	
	Actual Amount		Actual Amount	
	Proposed Amt.		Proposed Amt.	
	Actual Amount		Actual Amount	
04 Households	Proposed Units		Proposed Units	
	Actual Units		Actual Units	
	Proposed Units		Proposed Units	
	Actual Units		Actual Units	

CPMP Version 2.0

Grantee Name: **City of Royal Oak**

Project Name:	Orson Starr House Museum		
Description:	**IDIS Project #:**	**UOG Code:**	MI265304

Improvements to a recognized historic public facility to prevent deterioration and sustain the property.

Location:
3123 N Main Street

Expected Completion Date:
6/30/2011

Objective Category
- ○ Decent Housing
- ◉ Suitable Living Environment
- ○ Economic Opportunity

Outcome Categories
- ☐ Availability/Accessibility
- ☐ Affordability
- ☑ Sustainability

Priority Need Category

Select one: Other

Explanation:
Improvements include clean and preserve existing cedar roof, replacement of existing wooden fence, and interior improvements to create usable space for display purposes in the existing historic designated garage.

Specific Objectives

1. Improve quality / increase quantity of public improvements for lower income persons
2.
3.

Project-level Accomplishments

	Proposed	1		Proposed	
	Underway			Underway	
	Complete			Complete	
	Proposed			Proposed	
	Underway			Underway	
	Complete			Complete	
	Proposed			Proposed	
	Underway			Underway	
	Complete			Complete	

Proposed Outcome	Performance Measure	Actual Outcome
Sustain an historic structure and address slum and blight through restoration	Restoration & preservation of the structure.	

Program Year 1

	Proposed Amt.	$23,000	Proposed Amt.	
	Actual Amount		Actual Amount	
	Proposed Amt.		Proposed Amt.	
	Actual Amount		Actual Amount	
	Proposed Units	1	Proposed Units	
	Actual Units		Actual Units	
	Proposed Units		Proposed Units	
	Actual Units		Actual Units	

Program Year 2

	Proposed Amt.		Proposed Amt.	
	Actual Amount		Actual Amount	
	Proposed Amt.		Proposed Amt.	
	Actual Amount		Actual Amount	
	Proposed Units		Proposed Units	
	Actual Units		Actual Units	
	Proposed Units		Proposed Units	
	Actual Units		Actual Units	

Program Year 3

	Proposed Amt.		Proposed Amt.	
	Actual Amount		Actual Amount	
	Proposed Amt.		Proposed Amt.	
	Actual Amount		Actual Amount	
	Proposed Units		Proposed Units	
	Actual Units		Actual Units	
	Proposed Units		Proposed Units	
	Actual Units		Actual Units	

Program Year 4

	Proposed Amt.		Proposed Amt.	
	Actual Amount		Actual Amount	
	Proposed Amt.		Proposed Amt.	
	Actual Amount		Actual Amount	
	Proposed Units		Proposed Units	
	Actual Units		Actual Units	
	Proposed Units		Proposed Units	
	Actual Units		Actual Units	

Program Year 5

CDBG	Proposed Amt.		Proposed Amt.	
	Actual Amount		Actual Amount	
	Proposed Amt.		Proposed Amt.	
	Actual Amount		Actual Amount	
11 Public Facilities	Proposed Units		Proposed Units	
	Actual Units		Actual Units	
	Proposed Units		Proposed Units	
	Actual Units		Actual Units	

CPMP Version 2.0

Grantee Name: **City of Royal Oak**

Project Name:	Northwood Fire Station Museum		
Description:	**IDIS Project #:**	**UOG Code:**	MI265304

Request for funds through the Royal Oak Historical Society to make a historical structure structurally sound and energy efficient.

Location:
1411 West Webster Road

Expected Completion Date:
10/30/2011

Objective Category
- ○ Decent Housing
- ◉ Suitable Living Environment
- ○ Economic Opportunity

Outcome Categories
- ☐ Availability/Accessibility
- ☐ Affordability
- ☑ Sustainability

Priority Need Category

Select one: Other

Explanation:
Improvements include tuckpointing the exterior of the building and replacement of the energy inefficient overhead apparatus doors to a more historically accurate and energy efficient apparatus door.

Specific Objectives

1. Improve quality / increase quantity of public improvements for lower income persons
2.
3.

Project-level Accomplishments

	Proposed	1		Proposed	
	Underway			Underway	
	Complete			Complete	
	Proposed			Proposed	
	Underway			Underway	
	Complete			Complete	
	Proposed			Proposed	
	Underway			Underway	
	Complete			Complete	

Proposed Outcome	Performance Measure	Actual Outcome
Sustain an historic structure and address slum and blight through restoration	Restoration & preservation of the structure.	

Program Year 1

Proposed Amt.	$40,000		Proposed Amt.	
Actual Amount			Actual Amount	
Proposed Amt.			Proposed Amt.	
Actual Amount			Actual Amount	
Proposed Units	1		Proposed Units	
Actual Units			Actual Units	
Proposed Units			Proposed Units	
Actual Units			Actual Units	

Program Year 2

Proposed Amt.			Proposed Amt.	
Actual Amount			Actual Amount	
Proposed Amt.			Proposed Amt.	
Actual Amount			Actual Amount	
Proposed Units			Proposed Units	
Actual Units			Actual Units	
Proposed Units			Proposed Units	
Actual Units			Actual Units	

Program Year 3

Proposed Amt.			Proposed Amt.	
Actual Amount			Actual Amount	
Proposed Amt.			Proposed Amt.	
Actual Amount			Actual Amount	
Proposed Units			Proposed Units	
Actual Units			Actual Units	
Proposed Units			Proposed Units	
Actual Units			Actual Units	

Program Year 4

Proposed Amt.			Proposed Amt.	
Actual Amount			Actual Amount	
Proposed Amt.			Proposed Amt.	
Actual Amount			Actual Amount	
Proposed Units			Proposed Units	
Actual Units			Actual Units	
Proposed Units			Proposed Units	
Actual Units			Actual Units	

Program Year 5

Fund Source:	Proposed Amt.		Proposed Amt.	
	Actual Amount		Actual Amount	
	Proposed Amt.		Proposed Amt.	
	Actual Amount		Actual Amount	
Accompl. Type:	Proposed Units		Proposed Units	
	Actual Units		Actual Units	
	Proposed Units		Proposed Units	
	Actual Units		Actual Units	

CPMP Version 2.0

Grantee Name: **City of Royal Oak**

Project Name:	E 11 Mile Road Improvement District - Façade Improvement Program		
Description:	**IDIS Project #:**	**UOG Code:**	MI265304

Creation of a façade improvement program in accordance with approved Slum & Blight Area Plan.

Location:
E 11 Mile Road Improvement District

Expected Completion Date:
6/30/2011

Objective Category
- ○ Decent Housing
- ◉ Suitable Living Environment
- ○ Economic Opportunity

Outcome Categories
- ☐ Availability/Accessibility
- ☐ Affordability
- ☑ Sustainability

Priority Need Category

Select one: Other

Explanation:
$200,000 program in which conforming uses may be eligible for a façade improvement loan not to exceed $20,000. The 0% interest loan must be repaid within five (5) years from issuance of payment. The balance of the loan may be paid in advance without penalty.

Specific Objectives

1	Improve quality / increase quantity of public improvements for lower income persons
2	
3	

Project-level Accomplishments

Other	Proposed	10			Proposed	
	Underway				Underway	
	Complete				Complete	
Accompl. Type:	Proposed				Proposed	
	Underway				Underway	
	Complete				Complete	
	Proposed				Proposed	
	Underway				Underway	
	Complete				Complete	

Proposed Outcome	Performance Measure	Actual Outcome
Renovation of commercial facades.	Façade renovation of approximately ten (10) facades.	

Program Year 1		Proposed Amt.	$200,000		Proposed Amt.	
		Actual Amount			Actual Amount	
		Proposed Amt.			Proposed Amt.	
		Actual Amount			Actual Amount	
		Proposed Units	10		Proposed Units	
		Actual Units			Actual Units	
		Proposed Units			Proposed Units	
		Actual Units			Actual Units	
Program Year 2		Proposed Amt.			Proposed Amt.	
		Actual Amount			Actual Amount	
		Proposed Amt.			Proposed Amt.	
		Actual Amount			Actual Amount	
		Proposed Units			Proposed Units	
		Actual Units			Actual Units	
		Proposed Units			Proposed Units	
		Actual Units			Actual Units	
Program Year 3		Proposed Amt.			Proposed Amt.	
		Actual Amount			Actual Amount	
		Proposed Amt.			Proposed Amt.	
		Actual Amount			Actual Amount	
		Proposed Units			Proposed Units	
		Actual Units			Actual Units	
		Proposed Units			Proposed Units	
		Actual Units			Actual Units	
Program Year 4		Proposed Amt.			Proposed Amt.	
		Actual Amount			Actual Amount	
		Proposed Amt.			Proposed Amt.	
		Actual Amount			Actual Amount	
		Proposed Units			Proposed Units	
		Actual Units			Actual Units	
		Proposed Units			Proposed Units	
		Actual Units			Actual Units	
Program Year 5	CDBG	Proposed Amt.			Proposed Amt.	
		Actual Amount			Actual Amount	
		Proposed Amt.			Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households	Proposed Units			Proposed Units	
		Actual Units			Actual Units	
		Proposed Units			Proposed Units	
		Actual Units			Actual Units	

CPMP Version 2.0

Grantee Name: **City of Royal Oak**

Project Name:	E 11 Mile Road Improvement District - Nonconforming Signage Removal Prog.		
Description:	**IDIS Project #:**	**UOG Code:**	MI265304

Creation of a nonconforming sign purchase and removal program in accordance with approved Slum & Blight Area Plan.

Location:
E 11 Mile Road Improvement District

Expected Completion Date:
6/30/2011

Objective Category
- ○ Decent Housing
- ◉ Suitable Living Environment
- ○ Economic Opportunity

Outcome Categories
- ☐ Availability/Accessibility
- ☐ Affordability
- ☑ Sustainability

Priority Need Category

Select one: Other

Explanation:
$50,000 program for the voluntary purchase of existing, nonconforming signage for removal.

Specific Objectives

1. Improve quality / increase quantity of public improvements for lower income persons
2.
3.

Project-level Accomplishments

Other	Proposed	6			Proposed	
	Underway				Underway	
	Complete				Complete	
Accompl. Type:	Proposed				Proposed	
	Underway				Underway	
	Complete				Complete	
	Proposed				Proposed	
	Underway				Underway	
	Complete				Complete	

Proposed Outcome	Performance Measure	Actual Outcome
Removal of nonconforming signage.	The purchase and removal of approximately six (6) nonconforming signs.	

Program Year 1

	Proposed Amt.	$50,000		Proposed Amt.	
	Actual Amount			Actual Amount	
	Proposed Amt.			Proposed Amt.	
	Actual Amount			Actual Amount	
	Proposed Units	6		Proposed Units	
	Actual Units			Actual Units	
	Proposed Units			Proposed Units	
	Actual Units			Actual Units	

Program Year 2

	Proposed Amt.			Proposed Amt.	
	Actual Amount			Actual Amount	
	Proposed Amt.			Proposed Amt.	
	Actual Amount			Actual Amount	
	Proposed Units			Proposed Units	
	Actual Units			Actual Units	
	Proposed Units			Proposed Units	
	Actual Units			Actual Units	

Program Year 3

	Proposed Amt.			Proposed Amt.	
	Actual Amount			Actual Amount	
	Proposed Amt.			Proposed Amt.	
	Actual Amount			Actual Amount	
	Proposed Units			Proposed Units	
	Actual Units			Actual Units	
	Proposed Units			Proposed Units	
	Actual Units			Actual Units	

Program Year 4

	Proposed Amt.			Proposed Amt.	
	Actual Amount			Actual Amount	
	Proposed Amt.			Proposed Amt.	
	Actual Amount			Actual Amount	
	Proposed Units			Proposed Units	
	Actual Units			Actual Units	
	Proposed Units			Proposed Units	
	Actual Units			Actual Units	

Program Year 5

CDBG	Proposed Amt.			Proposed Amt.	
	Actual Amount			Actual Amount	
	Proposed Amt.			Proposed Amt.	
	Actual Amount			Actual Amount	
04 Households	Proposed Units			Proposed Units	
	Actual Units			Actual Units	
	Proposed Units			Proposed Units	
	Actual Units			Actual Units	

CPMP Version 2.0

Grantee Name: **City of Royal Oak**

Project Name:	Administration		
Description:	**IDIS Project #:**	**UOG Code:**	MI265304

Administration of the Community Development Block Grant Program

Location:
211 Williams Street

Expected Completion Date:
6/30/2011

Objective Category
- ○ Decent Housing
- ○ Suitable Living Environment
- ○ Economic Opportunity

Outcome Categories
- ☐ Availability/Accessibility
- ☐ Affordability
- ☐ Sustainability

Priority Need Category

Select one: Planning/Administration

Explanation:

Specific Objectives

1
2
3

Project-level Accomplishments

	Proposed			Proposed	
	Underway			Underway	
	Complete			Complete	
	Proposed			Proposed	
	Underway			Underway	
	Complete			Complete	
	Proposed			Proposed	
	Underway			Underway	
	Complete			Complete	

Proposed Outcome	Performance Measure	Actual Outcome
Successfully administer the Community Development Block Grant Program	Increase the % of activities completed in the funding year. Increase the % of activities receiving leveraged funds. Continue to work toward decreasing the funding level for activities or increasing the level of service with no additional fund	

Program Year 1	CDBG	Proposed Amt.	$303,850		Proposed Amt.	
		Actual Amount			Actual Amount	
		Proposed Amt.			Proposed Amt.	
		Actual Amount			Actual Amount	
		Proposed Units			Proposed Units	
		Actual Units			Actual Units	
		Proposed Units			Proposed Units	
		Actual Units			Actual Units	
Program Year 2	CDBG	Proposed Amt.			Proposed Amt.	
		Actual Amount			Actual Amount	
		Proposed Amt.			Proposed Amt.	
		Actual Amount			Actual Amount	
		Proposed Units			Proposed Units	
		Actual Units			Actual Units	
		Proposed Units			Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG	Proposed Amt.			Proposed Amt.	
		Actual Amount			Actual Amount	
		Proposed Amt.			Proposed Amt.	
		Actual Amount			Actual Amount	
		Proposed Units			Proposed Units	
		Actual Units			Actual Units	
		Proposed Units			Proposed Units	
		Actual Units			Actual Units	
Program Year 4	CDBG	Proposed Amt.			Proposed Amt.	
		Actual Amount			Actual Amount	
		Proposed Amt.			Proposed Amt.	
		Actual Amount			Actual Amount	
		Proposed Units			Proposed Units	
		Actual Units			Actual Units	
		Proposed Units			Proposed Units	
		Actual Units			Actual Units	
Program Year 5	CDBG	Proposed Amt.			Proposed Amt.	
		Actual Amount			Actual Amount	
		Proposed Amt.			Proposed Amt.	
		Actual Amount			Actual Amount	
		Proposed Units			Proposed Units	
		Actual Units			Actual Units	
		Proposed Units			Proposed Units	
		Actual Units			Actual Units	

CPMP Version 2.0

Grantee Name: **City of Royal Oak**

Project Name:	Contingency Funds		
Description:	**IDIS Project #:**	**UOG Code:**	MI265304

Contingency fund

Location:

Expected Completion Date:
6/30/2010

Objective Category
- ○ Decent Housing
- ○ Suitable Living Environment
- ○ Economic Opportunity

Outcome Categories
- ☐ Availability/Accessibility
- ☐ Affordability
- ☐ Sustainability

Priority Need Category

Select one: Other

Explanation:

No direct activity identified.

Specific Objectives

1
2
3

Project-level Accomplishments

	Proposed			Proposed	
	Underway			Underway	
	Complete			Complete	
	Proposed			Proposed	
	Underway			Underway	
	Complete			Complete	
	Proposed			Proposed	
	Underway			Underway	
	Complete			Complete	

Proposed Outcome	Performance Measure	Actual Outcome

Program Year 1

	Proposed Amt.	$117,223		Proposed Amt.	
	Actual Amount			Actual Amount	
	Proposed Amt.			Proposed Amt.	
	Actual Amount			Actual Amount	
	Proposed Units			Proposed Units	
	Actual Units			Actual Units	
	Proposed Units			Proposed Units	
	Actual Units			Actual Units	

Program Year 2

	Proposed Amt.			Proposed Amt.	
	Actual Amount			Actual Amount	
	Proposed Amt.			Proposed Amt.	
	Actual Amount			Actual Amount	
	Proposed Units			Proposed Units	
	Actual Units			Actual Units	
	Proposed Units			Proposed Units	
	Actual Units			Actual Units	

Program Year 3

	Proposed Amt.			Proposed Amt.	
	Actual Amount			Actual Amount	
	Proposed Amt.			Proposed Amt.	
	Actual Amount			Actual Amount	
	Proposed Units			Proposed Units	
	Actual Units			Actual Units	
	Proposed Units			Proposed Units	
	Actual Units			Actual Units	

Program Year 4

	Proposed Amt.			Proposed Amt.	
	Actual Amount			Actual Amount	
	Proposed Amt.			Proposed Amt.	
	Actual Amount			Actual Amount	
	Proposed Units			Proposed Units	
	Actual Units			Actual Units	
	Proposed Units			Proposed Units	
	Actual Units			Actual Units	

Program Year 5

CDBG	Proposed Amt.			Proposed Amt.	
	Actual Amount			Actual Amount	
	Proposed Amt.			Proposed Amt.	
	Actual Amount			Actual Amount	
	Proposed Units			Proposed Units	
	Actual Units			Actual Units	
	Proposed Units			Proposed Units	
	Actual Units			Actual Units	

CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

☐ **This certification does not apply.**
☒ **This certification is applicable.**

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
   a. The dangers of drug abuse in the workplace;
   b. The grantee's policy of maintaining a drug-free workplace;
   c. Any available drug counseling, rehabilitation, and employee assistance programs; and
   d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
   a. Abide by the terms of the statement; and
   b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
   a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
   b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

04-19-2010

Date

James B. Ellison

Name

Mayor

Title

211 Williams Street

Address

Royal Oak, MI 48067

City/State/Zip

(248) 246-3280

Telephone Number

☐ **This certification does not apply.**
☒ **This certification is applicable.**

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2010, 2011, 2012, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

    However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

    The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official

04-19-2010

Date

James B. Ellison

Name

Mayor

Title

211 Williams Street

Address

Royal Oak, MI 48067

City/State/Zip

(248) 246-3280

Telephone Number

☒ **This certification does not apply.**
☐ **This certification is applicable.**

OPTIONAL CERTIFICATION
CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

☒ **This certification does not apply.**
☐ **This certification is applicable.**

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

> The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

☒ **This certification does not apply.**
☐ **This certification is applicable.**

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,

2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

☒ **This certification does not apply.**
☐ **This certification is applicable.**

ESG Certifications

I, , Chief Executive Officer of **Error! Not a valid link.**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.

2. The building standards requirement of 24 *CFR* 576.55.

3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.

4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.

5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.

6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.

7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.

8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.

9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.

10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.

12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.

13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

☐ **This certification does not apply.**
☒ **This certification is applicable.**

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification
This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City of Royal Oak	211 Williams St	Royal Oak	Oakland	MI	48067
Mahaney Meininger Senior Center	3500 Marais Ave	Royal Oak	Oakland	MI	48073
Salter Community Center	1545 E Lincoln Ave	Royal Oak	Oakland	MI	48067

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled
Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal

criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

a. All "direct charge" employees;
b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan

Signature/Authorized Official

04-19-2010

Date

James B. Ellison

Name

Mayor

Title

211 Williams Street

Address

Royal Oak, MI 48067

City/State/Zip

(248) 246-3280

Telephone Number

CITY OF ROYAL OAK
PUBLIC HEARING NOTICE

PLEASE BE ADVISED that the Royal Oak Rehabilitation Board of Appeals, in its advisory role for the Community Development Block Grant (CDBG) Program, will hold a public hearing at City Hall, Room 309, 211 Williams Street, Royal Oak, Michigan on March 23, 2010 at 7:00 pm to hear pubic comment pertaining to proposed 2010-2015 Consolidated Plan, Program Year 2010-2011 Annual Action Plan, and updates to the Analysis of Impediments to Fair Housing (AI).

The AI will identify the proposed fair housing actions to be taken during the upcoming program years covered by the lifespan of the Consolidated Plan. The purpose of the Consolidated Plan is to inventory the housing and community development needs of low-income persons in the City of Royal Oak. The Plan will be used to guide decision making in the distribution of federal grant funds received through the Community Development Block Grant Program. The City has established the following community priorities:

Housing/Homeless Community Priorities:
- Increase the supply of affordable housing through rehabilitation and limited construction.
- Provide rental assistance to lower income families and individuals.
- Meet the housing needs of elderly persons and special populations.
- Provide referrals to support the reduction of homelessness.

Community Development Priorities:
- Preserve and improve the community's infrastructure.
- Revitalize and sustain neighborhoods in target areas.
- Removal of slum, blighted and contaminated properties.
- Provide adequate recreational and leisure opportunities for all citizens.
- Preserve the historic character of the community.
- Expand the City's business tax base and employment opportunities.

Following are the proposed activities and funding:

PROPOSED PY 2010-2011
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
ANNUAL ACTION PLAN BUDGET
JULY 1, 2010 – JUNE 30, 2011

PROPOSED CDBG ACTIVITIES	PROPOSED BUDGET
PUBLIC SERVICE	
Senior Center Services	$222,490
HAVEN – Abused Family Assistance	$3,000
Handicapped Transportation – SCAMP Program	$4,625
HOUSING REHAB PROGRAM	
Owner Rehabilitation Assistance	$800,000
PUBLIC IMPROVEMENTS	
Resurfacing Road Project in L/M Target Areas	$270,904
(Marais Avenue – W 13 Mile / 475' North)	
(N Vermont Avenue – E 11 Mile / E Farnum)	
Orson Starr House Improvements	$20,000
Northwood Fire Station Improvements	$35,000
ACQUISITION OF REAL PROPERTY	
E 11 Mile Road Improvement District Property Acquisition	$200,000
ADMINISTRATION	
Program Administration	$303,850

UNPROGRAMMED FUNDS / CONTINGENCY	$52,972
TOTAL ESTIMATED EXPENDITURES	$1,912,841

PROPOSED CDBG REVENUES

Entitlement	$1,344,100
Residential Rehab Repayments	$200,000
Transfer from Prior Years	$378,741
TOTAL ESTIMATED REVENUES	$1,912,841

All interested parties are invited to attend the public hearing or provide written comments to the Royal Oak Planning Department, 211 Williams St., Royal Oak, MI 48068. A draft of the 2010-2015 Consolidated Plan, Program Year 2010-2011 Annual Action Plan, and AI are available for viewing at the Royal Oak Planning Department and on the City's website (ci.royal-oak.mi.us). For further information, contact the Planning Department at (248) 246-3280.

Comments may also be addressed to the City of Royal Oak, Planning Department, 211 Williams Street, Royal Oak, Michigan 48067. Non-English speaking or hearing impaired and disabled citizens wishing to attend the public hearing must notify the City at least five (5) days prior to the meeting to arrange translation or interpretive services. For Telecommunication Device for the Deaf (TDD), telephone (248) 246-3010.

City of Royal Oak
Timothy E. Thwing
Director of Planning

Publish one (1) time: The Daily Tribune
03/10/2010

AFFIDAVIT REQUIRED