

Commission Letter #344-10  
Commission Meeting: 12/20/2010  
RE: **Non-Profit Status – The Royal Oak Lacrosse Booster Club, Inc.**

December 16, 2010

The Honorable Mayor  
and  
Members of City Commission

Attached is the request received from for designation of non-profit status from The Royal Oak Lacrosse Booster Club, Inc. The necessary documentation was provided to the City Clerk and the application is attached for review.

The City Clerk and the City Manager both believe the application meets the standards approved by the City Commission and recommend the following resolution be adopted:

**BE IT RESOLVED, that the City Commission** hereby approves the request from The Royal Oak Lacrosse Booster Club, Inc. for the designation of non-profit status from the City of Royal Oak.

**BE IT FURTHER RESOLVED, that the City Clerk** is authorized to certify the resolution and forward it to the State of Michigan.

Respectfully submitted,



Melanie Halas  
City Clerk

Approved,



Donald E. Johnson  
City Manager

Attachment

## APPLICATION FOR DESIGNATION OF NON-PROFIT STATUS

ORGANIZATION NAME: The Royal Oak Lacrosse Booster Club, Inc.

Please Print

ADDRESS HEADQUARTERS: 926 N. Dorchester Ave

Royal Oak, MI 48067

Contact Officer: Bonny Heintzel Phone: 248-797-9413

**PRINCIPAL OFFICERS:**

Name	Address	Phone	Title
Tom Milan	2225 Woodland Ave., Royal Oak, MI 48073	248-548-4026	President
Bonny Heintzel	926 N. Dorchester Ave., Royal Oak, MI 48067	248-797-9413	Treasurer
Sara Smith	2109 Main St. Royal Oak, MI 48073	248-583-6455	Secretary

ESTABLISHED: April 6, 2010 Total Membership: 40  
Month/Date/Year

Membership Requirements: Membership is open to any individual who wishes to help the lacrosse program at Royal Oak High School to grow so players will have scholarship opportunities.

Is organization a branch of State/national Organization? No

If answer is affirmative, a charter or directory of chapters produced by the State/National organization must be attached.

Purpose of Organization: <u>To raise money to cover expenses for the varsity and jr. varsity lacrosse teams at Royal Oak High School. The lacrosse program is totally self funding and the ultimate goal of the Royal Oak Lacrosse Booster Club is to raise enough money to also lower the fee players have to pay to play on either team.</u>
--

Person(s) directly responsible for disbursement of funds:

Bonny Heintzel – Treasurer

Tom Milan - President

Funds for operation of Organization obtained by: Selling concessions at home games,  
charging gate fees for admittance to home games, selling items from vendors for profit, examples-  
Yankee Candles, Little Caesar pizza kits, tag days at businesses in Royal Oak and solicit area  
businesses or individuals wishing to make a tax deductible donation and a pay to participate fee.

**DISPOSITION OF RECEIPTS:**

Percentage used for administration costs: Estimate: 1-2%

Are solicitors compensated? No, all workers are voluntary

How is payment made? N/A

To whom payment is made? N/A

**APPLICATION MUST BE ACCOMPANIED BY:**

1. The organization must be domiciled in Royal Oak and/or prove that Royal Oak is a significant part of its service area.
2. The organization must have made a substantial contribution to Royal Oak based institutions or Royal Oak residents, either in the form of donations, goods, or services.
3. The organization must provide documentation that proves it meets these requirements including but not limited to:
  - a. Articles of Incorporation
  - b. By-laws
  - c. Dissolution of funds statement if not included in the Articles of Incorporation.
  - d. The organization's most recent audit or financial statements.
  - e. Proof of IRS designation of tax exempt status.
  - f. Brochure or information sheet used in public contact to solicit for donations.
  - g. Certification that the organization is not indebted to any local, state or federal government.
  - h. A description of the type of charitable gaming the organization expects to conduct, the location where the organization intends to conduct the gaming and how often the organization intends to conduct the gaming.
  - i. A non-fingerprint based criminal history check (via ICHAT or a similar program) for any member(s) that will be responsible for the charitable gaming if a license is issued by the state.

Application may be submitted to the City Clerk at 211 Williams Street, Royal Oak MI 48068. Questions may be directed to 248.246.3050. Incomplete applications will not be processed.

Applicant Signature: Bonny J. Hentz

Date: 12-7-2010 Phone: 248-797-9413 (cell)

Office Use Only:

City Commission Approval: \_\_\_\_\_ Denial: \_\_\_\_\_

Revised 10/5/10

Royal Oak City Commission  
c/o Royal Oak City Clerk Office  
1st floor City Hall  
211 S Williams St  
Royal Oak, MI 48067

**RECEIVED**  
DEC 08 2010  
**CITY CLERK**

November 17, 2010

Members of Royal Oak City Commission,

On behalf of the Royal Oak Lacrosse Booster Club, Inc., I am asking to be placed on the agenda of the commission's meeting scheduled for December 28, 2010. I am asking the Royal Oak City Commission our organization be recognized as a non-profit local civic organization operating within the City of Royal Oak. We are asking for this declaration so we may apply for a Charitable Gaming License allowing The Royal Oak Lacrosse Booster Club to participate in the charity poker rooms for fund raising purposes to support the Royal Oak High School Lacrosse Teams.

The lacrosse teams at Royal Oak High School are registered with the Michigan High School Athletic Association (MHSAA), and are recognized as a junior varsity and varsity sport for Royal Oak High School. When the team was formed from a club about six years ago it was with the understanding the lacrosse team would be totally self-funding with no monetary support from the Royal Oak School District at any point in time. Because of this policy, students who participate in the lacrosse program are not included in the caps set by the school district for the pay to participate program that was recently instituted.

The teams will spend up to \$25,000.00 per year for transportation, referee fees, coach's salaries, uniforms and team equipment. To cover these expenses, each player pays a fee of \$300.00 to participate with the team and spends up to another \$200.00 for their own personal equipment (sticks, safety pads, helmets, gloves etc.). With a roster of about 40 players, \$12,000.00 is raised to cover the team expenses, but still leaves another \$13,000.00 needed to each season.

With the current economic conditions in the state of Michigan, and the budget cuts the school district has incurred, parents are being asked for more money than ever for their children to participate in various programs at school. It is our desire to be able to keep the cost of participation at the current rate of \$300.00, and possibly lower the rate to open the opportunity for more students to enjoy this sport. We can only ask parents to participate in so many fund raising opportunities where friends and family are asked to spend yet more money.

Included you will find the following items:

1. A copy of our Articles of Incorporation
2. A copy of our Re-stated Articles of Incorporation
3. A signed and dated copy of our current by-laws
4. A copy of our letter from the IRS stating we are a 501(c)(3) non-profit organization
5. A copy of our EIN
6. A Receipt and Expenditure Report for 2010
7. A copy of the information sheet used to solicit donations.

Thank you,



Bonny J. Heintzel

926 N Dorchester Ave

Royal Oak, MI 48067

248-797-9413

Treasurer

The Royal Oak Lacrosse Booster Club, inc.

Enclosures:

Articles of Inc.

Re-statement of Articles of Inc.

By-laws

IRS letter of 501(c)(3) status

EIN

Receipt/Expenditure Report 2010

Information Sheet

Application

Local Governing Body Resolution for Charitable Gaming Licenses

**SCHOOL DISTRICT OF THE CITY OF ROYAL OAK**

**John R. Schwartz**  
Executive Director of Business  
and Personnel Services



**Board of Education**  
1123 Lexington Boulevard  
Royal Oak, Michigan 48073-2499  
(248) 435-8400, Ext. 209  
FAX (248) 435-6170

November 22, 2010

Royal Oak Lacrosse Booster Club  
Bonny Heintzel, Treasurer  
926 N. Dorchester Ave.  
Royal Oak, MI 48067

Dear Ms. Heintzel,

This letter is confirmation of the agreement between the School District of the City of Royal Oak (the District) and the Royal Oak Lacrosse Booster Club (the Booster Club). The athletic program at the District includes the sport of Lacrosse, which operates as a fully self-supporting program with all costs being the responsibility of the Booster Club. The District initially pays the expenses of the Lacrosse Program, including coaches, trainers, game officials, transportation, supplies and equipment. The District is then reimbursed in full by the Booster Club for all costs incurred.

The Lacrosse Program at the District has been fully funded by the Booster Club since its inception in 2005. In fiscal year 2009-10, the District paid \$13,344 in Lacrosse expenses, and was reimbursed in full by the Booster Club.

If you require additional information, please feel free to call me at (248) 435-8400 ext. 1223.

Sincerely,

**John R. Schwartz**  
Executive Director, Business and Personnel Services



*Handwritten signature*

**MICHIGAN DEPARTMENT OF LABOR & ECONOMIC GROWTH  
BUREAU OF COMMERCIAL SERVICES**

Date Received  
**APR 06 2010**

(FOR BUREAU USE ONLY)  
This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.

**FILED**

**APR 06 2010**

Administrative  
**BUREAU OF COMMERCIAL SERVICES**

Name Bonny J. Heintzel		
Address 926 N Dorchester Ave		
City Royal Oak	State MI	Zip Code 48067-2167

Document will be returned to the name and address you enter above. If left blank document will be mailed to the registered office.

EFFECTIVE DATE

**70688P**

**ARTICLES OF INCORPORATION**  
**For use by Domestic Nonprofit Corporations**  
(Please read information and instructions on the last page)

Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Articles:

**ARTICLE I**

The name of the corporation is:  
The Royal Oak Lacrosse Booster Club, Inc.

**ARTICLE II**

The purpose or purposes for which the corporation is organized are:  
The purpose of the Royal Oak Lacrosse Booster Club, Inc., is to operate as a charitable, nonprofit organization to financially sponsor the Varsity, Junior Varsity and Freshman lacrosse teams at Royal Oak High School, located in Royal Oak Michigan and to keep these teams operating at no cost to the Royal Oak School District.  
The Royal Oak Lacrosse Booster Club, Inc. will manage and distribute all funds pertaining to the operation of the lacrosse teams at Royal Oak High School.

**ARTICLE III**

1. The corporation is organized upon a Nonstock basis.  
(Stock or Nonstock)

2. If organized on a stock basis, the total number of shares which the corporation has authority to issue is N/A. If the shares are, or are to be, divided into classes, the designation of each class, the number of shares in each class, and the relative rights, preferences and limitations of the shares of each class are as follows:

**COPY**

*Handwritten initials*



Use space below for additional Articles or for continuation of previous Articles. Please identify any Article being continued or added. Attach additional pages if needed.

Article III item C: (continued)

The Royal Oak Lacrosse Booster Club, Inc., will raise the money needed to cover expenses of the lacrosse teams at Royal Oak High School through fund raising in the local communities. To accomplish these goals, we plan to use the following methods: Concession sales at home games, charge entrance fees to home games, work with vendors who provide merchandise to sell at a profit, solicit donations from area businesses located in or near the Royal Oak community, solicit donations from individuals entering or exiting various businesses, and participate in charity game/poker rooms.

Article VI: Basic Policies

a. The fiscal year of The Royal Oak Lacrosse Booster Club, Inc. shall run from September 1 until August 31 to coincide with the academic calendar of the Royal Oak School District.

b. The Royal Oak Lacrosse Booster Club, Inc. shall not discriminate against any member or team player regardless of race, religion, political views or any other reason.

c. The Royal Oak Lacrosse Booster Club, Inc. shall not engage in any activity not permitted to be carried on by an organization exempt from Federal Income Tax under Section 501(c)(3) of the Internal Revenue Code or corresponding Section of any future Federal tax code.

COPY

I, (We), the incorporator(s) sign my (our) name(s) this 29th day of March, 2010.

M. M. M. M.

Bonny J. Hengel

Sam J. Smith

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\_\_\_\_\_

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# THE ROYAL OAK LACROSSE BOOSTER CLUB, INC.

## By-Laws

Amended September 10, 2010

### Preamble

*It is our desire that all competition be conducted on the highest level and that every member associated with the Royal Oak lacrosse program emphasize, by word and action, the virtues of team spirit, healthy competition, and sportsmanship.*

### Article 1 – Name

The name of the Club shall be "The Royal Oak Lacrosse Booster Club, Inc.". The Royal Oak Lacrosse Team will hereinafter be referred to as the "Team".

### Article 2 – Purpose

The purpose of The Royal Oak Lacrosse Booster Club, Inc. shall be to:

1. Help develop leadership ability and foster team spirit among the athletes of the Team.
2. Provide financial support and assist the team with fund raising activities to support the costs of transportation to and from the games, coach's salary, athletic trainer, equipment, referees, and other associated expenses.
3. These funds shall be used exclusively for the benefit of the team. All fund raising activities must be approved by the majority of the members of The Royal Oak Booster Club's Executive Board.
4. No earnings or assets of The Royal Oak Lacrosse Booster Club shall be distributed to its members, officers, or other private persons, except that The Royal Oak Booster Club, Inc. shall be empowered to pay reasonable compensation for services rendered for the purposes set forth in Article 2 herein.
5. Increase the visibility of lacrosse as a sport and facilitate communication between the Team, the coach, and The Royal Oak Lacrosse Booster Club, Inc. The Royal Oak Lacrosse Booster Club, Inc. fully supports "no-pass, no-play" Parents are responsible for notifying their player's Head Coach if their player is ineligible for academic or disciplinary reasons.
6. Cooperate with the Royal Oak School District in the pursuit of these objectives.

**COPY**

### **Article 3 – Membership**

1. Membership in The Royal Oak Lacrosse Booster Club, Inc. shall be open to all parents or guardians of students enrolled in the Team, or others interested in supporting the Team.
2. Membership dues to The Royal Oak Lacrosse Booster Club, Inc. shall be \$5.00 per family payable at the beginning of the year. No member will be eligible to vote or hold office unless the dues of that member are paid in full and they are a member in good standing.
3. All students playing lacrosse for the Team must have their payment of registration fees current, and be members in good standing of the Team in order to preserve the status of the sport as an official school sponsored club. If approved by members of the Executive Board, dues for one player or more than one player can be paid by The Royal Oak Lacrosse Booster Club, Inc.

### **Article 4 – Officers**

1. The Royal Oak Lacrosse Booster Club, Inc. shall be represented by an Executive Board consisting of four (4) elected officers and one (1) appointed officer. The elected officers shall be: President, Vice-President, Financial Vice-President and Secretary. A husband/wife team may jointly hold an office. In addition, the Board may appoint additional at-large non-voting officers as the Board deems appropriate. The responsibilities of such offices shall be as prescribed by the executive committee.
2. Officers shall be elected for a term of one (1) year. The term of office shall be from September 1 to August 31. No member shall hold more than one office at a time. There are no term limits for elected officers.
3. Vacancies occurring in an elected office shall be filled by appointment by the Executive Board. In the event the office of the President becomes vacant, the Vice-President shall serve as President for the remainder of the term.
4. In addition to the above elected officers the Executive Board shall include a non-elected officer who will come from the Team. This person can be, but not limited to the current head coach. The position will be offered to the Team's head coach and if he declines he will choose a representative from his staff. This person will be designated Vice-President of Team Operations.

### **Article 5 – Election Procedure of Officers**

1. Before July 1, the Executive Board will develop a slate of officers for the following term. The slate of officers will be presented to the membership of The Royal Oak Lacrosse Booster Club, Inc. for approval.
2. Before September 1, a general meeting of The Royal Oak Lacrosse Booster Club, Inc. shall be held for the election of officers. The Executive Board will present their nomination for each Office. Nominations will also be taken from the floor. In the event of a nomination from the floor, a closed ballot vote will be held at that time.
3. Each Executive Board member shall have one (1) vote each while the remainder of The Royal Oak Lacrosse Booster Club, Inc. will have two (2) votes total for the election of the Executive Board.

**Article 6 – Officer’s Responsibilities**

1. *President* – The President shall preside over all business meetings of the Executive Board. He/she shall be an ex-officio member of all committees and shall represent the Booster Club as necessary. The President shall have the authority to sign checks in the absence of the Treasurer. He/she shall work with the Royal Oak School District to assist the students in facilitating communications, conflict resolution, community service, and developing goals for the Team. He/she shall be the primary liaison with the coaching staff and with other clubs.
2. *Vice-President* – The Vice President shall assume all the duties of the President during his/her absence. He/she has the responsibility of all Team Support Events, Activities, and Projects. He/she will also be responsible for appointing and guiding parent coordinators and volunteers for his/her assigned events, activities, or projects.
3. *Vice-President of Team Operations* – The Vice-President of Team Operations shall direct the activities required for practices and games. This would include field maintenance and lining, sideline crew, team equipment, transportation and travel, game tapes, and uniforms. The Vice-President of Team Operations shall have the responsibility of the entire coaching staff, which includes, but is not limited to hiring and dismissal of said staff.
4. *Financial Vice-President* – The Financial Vice-President shall be responsible for the recording of all incomes and expenditures. He/she shall write checks as necessary, keep records of the Membership of The Royal Oak Lacrosse Booster Club, Inc. The Financial Vice-President shall also be responsible for obtaining and maintaining any necessary tax exemptions essential to the operation of the Booster Club.
5. *Secretary* – The Secretary shall keep a record of all Executive Board and club meetings. The Secretary shall take minutes at club meetings and be responsible for electronic mail communications, internal communications, and web site content. The Secretary shall maintain a database of player information, and confirm compliance with applicable insurance policies.

COPY

**Article 7 – Annual Budget/Non-Profit Statement**

1. The fiscal year of The Royal Oak Booster Club, Inc. shall be from September 1 to August 31.
2. The budget shall be developed by the President and the Treasurer with the input of the Executive Board and/or any other source solicited by the President. Once approved by the Executive Board, the budget shall be presented to the membership of The Royal Oak Booster Club, Inc. for ratification.
3. The budget must be ratified by a two-thirds (2/3) vote of the membership present at a general meeting of The Royal Oak Lacrosse Booster Club, Inc. before any funds are disbursed.
4. Expenditures of funds belonging to The Royal Oak Lacrosse Booster Club, Inc. for incidental expenses not exceeding One Thousand Five Hundred (\$1,500.00) may be authorized by the Executive Board. All incidental expenditures which have not been budgeted and exceed One Thousand Five Hundred Dollars (\$1,500.00) must be approved by a majority of the members of The Royal Oak Lacrosse Booster Club, Inc. Either the President or Treasurer must approve all expenses not in the approved budget. Once approved, a reimbursement form must be filled out and given to the Treasurer before the member may be reimbursed.
5. Should The Royal Oak Lacrosse Boosters Club, Inc. be deemed 'Tax Exempt' from federal tax under the IRS tax code 501(c)3, and The Royal Oak Lacrosse Boosters Club, Inc. dissolve, upon the dissolution of The Royal Oak Lacrosse Booster Club, Inc., assets shall be distributed for one or more exempt purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.
6. Should the Royal Oak Lacrosse Boosters Club, Inc. not attain tax exemption from federal tax under the IRS tax code 501(c) 3, but is recognized as a nonprofit organization operating in the community/city of Royal Oak Michigan to raise funds for the financial support to the Royal Oak Lacrosse High School Teams and The Royal Oak Lacrosse Booster Club, Inc. dissolve, all monetary assets, real and personal property will revert to the local Royal Oak City Government.
7. The Royal Oak Lacrosse Booster Club, Inc. will forever remain a nonprofit organization.

**COPY**

**Article 8 – Meetings**

1. The Executive Board should meet at such intervals as deemed appropriate by the Executive Board, but not less than three (3) times per year.
2. A general meeting of The Royal Oak Lacrosse Booster Club, Inc. is required before September 1 for the election of officers.
3. A general meeting of The Royal Oak Lacrosse Booster Club, Inc. is required for the ratification of the budget or amendments to these by-laws. Other meetings may be called by the President as required to discuss other business.

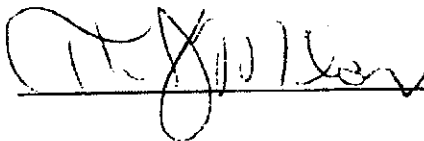
**Article 9 – Amendments**

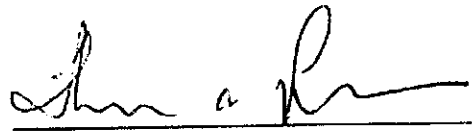
1. These by-laws may be amended after approval of the Executive Board and a two-thirds (2/3) vote of the membership of The Royal Oak Lacrosse Booster Club, Inc. present at a general meeting.

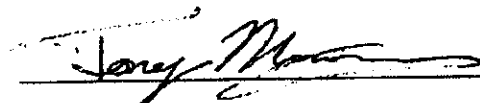
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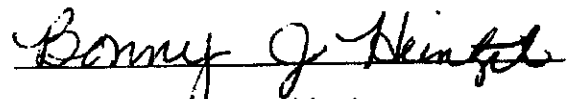
**Article 10 – Audit Committee**

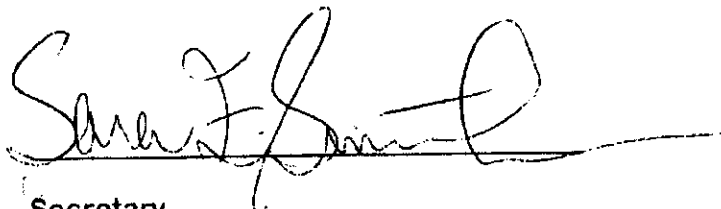
1. At the end of the fiscal year, an audit of the Booster Club's financial records shall be performed by an Audit Committee consisting of at least two (2) individuals who are not involved in the day-to-day financial activities of the Booster Club. The primary objectives of the audit shall be to:
  - a. Verify the accuracy of the Treasurer's financial reports
  - b. Ensure that the Booster Club cash balances are accurate
  - c. Determine that established procedures for handling club funds have been followed.
  - d. Ensure that expenditures occurred in a manner consistent with the Booster Club by-laws.
  - e. Ensure that all revenues have been appropriately received and recorded.
2. The Executive Board may establish such other committees, as it deems appropriate.

  
\_\_\_\_\_  
**President**

  
\_\_\_\_\_  
**Vice President**

  
\_\_\_\_\_  
**Vice President of Team Operations**

  
\_\_\_\_\_  
**Financial Vice President**

  
\_\_\_\_\_  
**Secretary**

**COPY**

MICHIGAN DEPARTMENT OF ENERGY, LABOR & ECONOMIC GROWTH BUREAU OF COMMERCIAL SERVICES	
Date Received	(FOR BUREAU USE ONLY)
This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.	
Name Bonny J. Heintzel	
Address 926 N. Dorchester Ave.	
City Royal Oak	State MI
	ZIP Code 48067-2163
EFFECTIVE DATE:	

FILED

SEP 15 2010

ADMINISTRATOR  
BUREAU OF COMMERCIAL SERVICES

Document will be returned to the name and address you enter above.  
If left blank, document will be returned to the registered office.

**RESTATED ARTICLES OF INCORPORATION**  
**For use by Domestic Nonprofit Corporations**  
 (Please read information and instructions on the last page)

Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Restated Articles:

1. The present name of the corporation is:	<u>The Royal Oak Lacrosse Booster Club, Inc.</u>
2. The identification number assigned by the Bureau is:	<input type="text" value="70688P"/>
3. All former names of the corporation are:	None
4. The date of filing the original Articles of Incorporation was:	<u>April 6, 2010</u>

The following Restated Articles of Incorporation supersede the Articles of Incorporation as amended and shall be the Articles of Incorporation for the corporation:

**ARTICLE I**

The name of the corporation is:	<u>The Royal Oak Lacrosse Booster Club, Inc.</u>
---------------------------------	--

**ARTICLE II**

The purpose or purposes for which the corporation is organized are:
The purpose of the Royal Oak Lacrosse Booster Club, Inc., is to operate as a charitable, nonprofit organization to financially sponsor the Varsity, Junior Varsity and Freshman lacrosse teams at Royal Oak High School, located in Royal Oak Michigan and to keep these teams operating at no cost to the Royal Oak School District.
The Royal Oak Lacrosse Booster Club, Inc. will manage and distribute all funds pertaining to the operation of the lacrosse teams at Royal Oak High School.

**COPY**

ARTICLE III

1. The corporation is organized on a NONSTOCK basis.  
(stock or nonstock)
2. If organized on a stock basis, the aggregate number of shares which the corporation has authority to issue is N/A. If the shares are, or are to be divided into classes, the designation of each class, the number of shares in each class, and the relative rights, preferences, and limitations of the shares of each class are as follows:  
NONE

3. If organized on a nonstock basis, the description and value of its real property assets are: (if none, insert "none")  
NONE

and the description and value of its personal property assets are: (if none, insert "none")  
NONE

(The valuation of the above assets was as of September 7, 2010 )  
The corporation is to be financed under the following general plan:

The Royal Oak Lacrosse Booster Club, Inc. will be financed through fund raising. See continuation for further details.

The corporation is organized on a Membership basis.  
(membership or directorship)

ARTICLE IV

1. The address of the registered office is:  
926 N. Dorchester Ave. Royal Oak , Michigan 48067-2167  
(Street Address) (City) (ZIP Code)
2. The mailing address of the registered office, if different than above:  
Same , Michigan                       
(Street Address or P.O. Box) (City) (ZIP Code)
3. The name of the resident agent is: Bonny J. Heintzel

COPY



The Royal Oak Lacrosse Booster Club, Inc.  
EIN: 20-2142890

Article III item C: (Continued)

The Royal Oak Lacrosse Booster Club, Inc. will raise the money needed to cover expenses of the lacrosse teams at Royal Oak High School through fund raising in the local communities. To accomplish these goals, we plan to use the following methods: Concession sales at home games, charge entrance fees to home games, work with vendors who provide merchandise to sell at a profit, solicit donations from area businesses located in or near the Royal Oak Community, solicit donations from individuals entering or exiting various businesses, and participate in charity game rooms.

Article VI: Basic Policies

- a. The fiscal year of The Royal Oak Lacrosse Booster Club, Inc. shall run from September 1 until August 31 to coincide with the academic calendar of the Royal Oak School District.
- b. The Royal Oak Lacrosse Booster Club, Inc. shall not discriminate against any member or team player regardless of race, religion, political views or any other reason.
- c. The Royal Oak Lacrosse Booster Club, Inc. shall not engage in any activity not permitted to be carried on by an organization exempt from Federal Income Tax under Section 501(c)(3) of the Internal Revenue Code or corresponding Section of any future Federal tax code.

Article VII: Dissolution of The Royal Oak Lacrosse Booster Club, Inc.

- a. Upon the dissolution of The Royal Oak Lacrosse Booster Club, Inc., assets shall be distributed for one or more exempt purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

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Royal Oak Lacrosse Booster Club  
Expenditures Income 2010

Check#	Date	Description	Check Amount	Deposit	Balance
	01.01.10	Beginning Balance from 2009			2,880.60
	01.31.10	Interest Dividend		0.61	2,881.21
	02.18.10	Dep PTP/Smith/Brown/Pasikowski		1,000.00	3,881.21
	03.17.10	Dep PTP/fund raiser buyouts		2,758.00	6,639.21
1216	03.09.10	State of MI (App fee for non-profit corp)	20.00		6,619.21
1217	03.19.10	Thomas Pierce / Helmet decals	237.50		6,381.71
	03.29.10	Dep Salsa/PTP fees		7,004.00	13,385.71
	03.29.10	Dep Gate/Concession 3/26/10		601.00	13,986.71
1218	03.29.10	Eagle One USA (Salsa supplier fundraiser)	789.00		13,197.71
1219	03.30.10	Tom Milan /Concession Reimbursement	328.22		12,869.49
	04.06.10	Dep. Concess 313/Gate 780/PTP fees		2,503.00	15,372.49
	04.06.10	Interest/Feb .63 March 1.26		1.89	15,374.38
1220	04.07.10	Tom Milan /Concession Reimbursement	69.57		15,304.81
1221	04.09.10	Speedy Tees/set up fee & Clothing	417.00		14,887.81
1222	04.09.10	Thomas Pierce / Credit for Salsa sold	48.00		14,839.81
1223	04.12.10	Royal Oak School District/6097.20 bal + 3000.00	9,097.20		5,742.61
	04.23.10	Dep/Gate, Concession, Spirit Wear, Salsa		1,664.00	7,406.61
1224	4.22.10	Tom or Liz Milan / Concession Reimbursement	107.23		7,299.38
1225	04.24.10	Speedy Tees / Clothing Spiritwear	152.50		7,146.88
1226	04.24.10	Tom Milan / Salsa Incentive	27.00		7,119.88
1227	04.24.10	Pat Cournoyer / Salsa Incentive	18.00		7,101.88
1228	04.24.10	Richard Dixson / Salsa Incentive	12.00		7,089.88
1229	05.05.10	Eagle One USA (Salsa supplier fundraiser)	36.00		7,053.88
1230	05.05.10	Speedy Tees / Clothing Spiritwear/cleaning fee	679.00		6,374.88
1231	05.05.10	Benito's Pizza / Concession stand	68.00		6,306.88
1232	05.10.10	Tom or Liz Milan / Concession Reimbursement	127.10		6,179.78
	5.11.10	Deposit/Gate,Concess/spiritwear		1,806.00	7,985.78
	5.19.10	Deposit/Gate,Concess/spiritwear/PTP		1,045.00	9,030.78
	5.21.10	Interest/April		2.60	9,033.38
1233	5.26.10	Detroit Lacrosse/Varsity Jackets	750.00		8,283.38
1234	6.02.10	Oakridge Market / Chicken - Banquet	124.34		8,159.04
1235	6.10.10	Minuteman Printing (yearbooks)	88.00		8,071.04
1236	6.14.10	American Express/Liz/Tom Concessions/banquet	253.57		7,817.47
	06.17.10	Deposit/Ads/Jackets/PTP/Gate/Conc/Clothes		1,761.12	9,578.59
	6.17.10	Deposit / Bank from Concess & Gate		132.11	9,710.70
1237	6.18.10	Royal Oak School District/7717.92 Balance 2500.00	7,717.92		1,992.78
1238	6.18.10	US Treasury (501c3 filing)	850.00		1,142.78
	5.31.10	Interest		1.70	1,144.48
	7.18.10	Deposit Smith Jackets		300.00	1,444.48
	7.31.10	Interest June/July		1.88	1,446.36
	8.31.10	Interest August		0.31	1,446.67
1239	9.12.10	State of MI (Fee for restatement of Articles/Inc.)	10.00		1,436.67
	9.30.10	Interest September		0.30	1,436.97
	10.27.10	Deposit \$1,000 donation, \$1365 ABE, \$50 shorts		2,415.00	3,851.97
	10.31.10	Interest October		0.31	3,852.28
1240	11.4.10	Royal Oak School District Balance Due	2,500.00		1,352.28

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **OCT 06 2010**

THE ROYAL OAK LACROSSE BOOSTER CLUB  
INC  
C/O BONNY J HEINTZEL  
926 N DORCHESTER AVE  
ROYAL OAK, MI 48067-2167

Employer Identification Number:  
20-2142890  
DLN:  
17053183320000  
Contact Person: SHEENA L BREWER ID# 31270  
Contact Telephone Number:  
(877) 829-5500

Accounting Period Ending:  
August 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
April 6, 2010  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

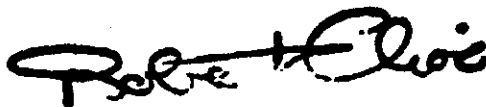
Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Robert Choi  
Director, Exempt Organizations  
Rulings and Agreements

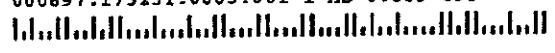
**COPY**

Enclosure: Publication 4221-PC

 **IRS** DEPARTMENT OF THE TREASURY  
INTERNAL REVENUE SERVICE  
CINCINNATI OH 45999-0023

Date of this notice: 01-21-2005


Employer Identification Number:  
20-2142890

000697.175251.0003.001 1 MB 0.309 695  


Form: SS-4

Number of this notice: CP 575 E

For assistance you may call us at  
1-800-829-4933

  
ROYAL OAK LACROSSE BOOSTERS  
% NANCY MEINBERG  
2416 VINSETTA BLVD  
ROYAL OAK MI 48073

IF YOU WRITE, ATTACH THE  
STUB OF THIS NOTICE.

000697

**WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER**

Thank you for applying for an EIN. We assigned you EIN 20-2142890. This EIN will identify your business account, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, please use the label IRS provided. If that isn't possible you should use your EIN and complete name and address shown above on all federal tax forms, payments and related correspondence. If this information isn't correct, please correct it using the tear off stub from this notice. Return it to us so we can correct your account. If you use any variation of your name or EIN, doing so could cause a delay in processing and may result in incorrect information in your account. Doing so could result in our assigning you more than one EIN.

If you want to apply to receive a ruling or a determination letter recognizing your organization as tax exempt, and have not already done so, you should file Form 1023/1024, Application for Recognition of Exemption, with the IRS Ohio Key District Office. Publication 557, Tax Exempt Status for Your Organization, is available at most IRS offices and has details on how you can apply.

**IMPORTANT REMINDERS:**

- \* Keep a copy of this notice in your permanent records.
- \* Use this EIN and your name exactly as they appear above on all your federal tax forms.
- \* Refer to this EIN on your tax related correspondence and documents.

Thank you for your cooperation.

**COPY**



**The Royal Oak High School Lacrosse Team  
Program Ad Form**

The Royal Oak High School Lacrosse teams are 100% pay to play teams. Team members and their families maintain the team with fundraising and personal financing. There is no financial support from the Royal Oak School District or the City of Royal Oak. We need the support of our business community to help us raise the money needed to keep this program going.

We are a 501(c)(3) organization and are now offering tax deductible home game advertising. Please consider supporting the teams by signing up for one of several advertising selections. We also accept personal messages to a player or the team.

- Business Card Ad \$25.00
- 1/4 page ad \$50.00
- 1/2 page ad \$75.00
- Full page ad \$100.00
- Other amount \_\_\_\_\_

Donations in any amount from businesses or private individuals would be welcome. We hope you will consider supporting the lacrosse teams at Royal Oak High School.

Please include artwork, business cards or personal message:

Name/Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Email: \_\_\_\_\_

Player Name (if any) \_\_\_\_\_

Send this completed form along with your tax-deductible contribution to:

The Royal Oak Lacrosse Booster Club, Inc.  
c/o Bonny Heintzel  
926 N. Dorchester Ave.  
Royal Oak, MI 48067

Questions? Email: [bonnyjh@gmail.com](mailto:bonnyjh@gmail.com) or call 248-543-4218



# The Royal Oak Lacrosse Booster Club, Inc.

Representing the Royal Oak High School Lacrosse Teams

Dear Community Business Owner,

The Royal Oak Lacrosse Booster Club is a volunteer group of parents that represents the Royal Oak High School junior varsity and varsity lacrosse teams in the Royal Oak community. We are the driving force to raise the funds to allow the lacrosse teams continued participation in Michigan High School Athletic Association competitions.

The main goal of the Royal Oak Lacrosse Booster Club is to financially support a positive organized program that will develop not only team and leadership skills, but also has the potential to provide more college sponsored scholarship opportunities for the players.

The annual budget of \$25,000.00 pays the salaries for coaches, bus transportation to away games, official's fees, practice nets, game nets and balls, uniforms, team equipment, athletic trainers and security.

The Royal Oak Lacrosse Booster Club, Inc. is a 501(c)3 charitable organization that depends on the generosity of the Royal Oak community to raise the funds needed to financially support the lacrosse teams at Royal Oak High School. The lacrosse teams are totally self-funded and receive no financial support from the Royal Oak School District.

All officers and workers of The Royal Oak Lacrosse Booster Club are volunteers, so all donations from businesses or private donors are 100% tax deductible, and 100% of the donations are used strictly for expenses incurred by the teams.

Thank you,

The Royal Oak Lacrosse Booster Club, Inc.  
926 N Dorchester Ave  
Royal Oak, MI 48067-2167



# The Royal Oak Lacrosse Booster Club, Inc.

Representing the Royal Oak High School Lacrosse Teams

November 22, 2010

Dear Royal Oak City Commission,

**In regards to any debt owed local, state or federal government:** As treasurer of The Royal Oak Lacrosse Booster Club, Inc., I would like to publicly state The Royal Oak Lacrosse Booster Club, Inc., has no debt to any local, state or federal government.

**Item 3-h on the list of required application accompaniments:** The charitable gaming we would like to participate in would be the charity poker rooms. The possible locations we are considering at this time are Big Beaver Tavern, located in Troy, Five Star Lanes, located in Sterling Heights or Snookers, located in Utica Michigan. We would like to hold a minimum of two (2) per year with a maximum of four (4) per calendar year as allowed by the state of Michigan.

You will also find enclosed a letter from the Royal Oak School District conveying our support of the high school lacrosse teams and the criminal history check for two of our members that will be in charge of any charitable gaming we may participate in.

Thank you,

Bonny J. Heintzel

Treasurer

The Royal Oak Lacrosse Booster Club, Inc.

926 N Dorchester Ave

Royal Oak, MI 48067-2167



# ICHAT

Internet Criminal History Access Tool  
Michigan State Police

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**Search Results - Detail**



**Data Searched on:**

Last Name	First Name	Middle Initial	DOB	Race	Sex	More Criteria
MILAN	THOMAS	J	5/24/1953	White	Male	

Based on the information provided, the following is a certified result of the search as of 12/6/2010 11:32 PM

**A search of Michigan's Criminal History File has not located a criminal record meeting dissemination criteria that exactly matches the information you have provided. No record has been found that matches on first name, last name, sex, and year of birth. Since arrests, convictions or criminal record deletions may occur at any time, do not use this information for future clearances.**

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# ICHAT

Internet Criminal History Access Tool  
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**Search Results - Detail**



**Data Searched on:**

Last Name	First Name	Middle Initial	DOB	Race	Sex	More Criteria
MILAN	ELIZABETH		1/18/1955	White	Male	

Based on the information provided, the following is a certified result of the search as of 12/6/2010 11:32 PM

A search of Michigan's Criminal History File has not located a criminal record meeting dissemination criteria that exactly matches the information you have provided. No record has been found that matches on first name, last name, sex, and year of birth. Since arrests, convictions or criminal record deletions may occur at any time, do not use this information for future clearances.

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