

Commission Letter #: 159-10

Commission Meeting of: 8/16/2010

RE: **Special Event – Woodward Dream Cruise - Snookers' Pool & Pub – August 21, 2010**

August 10, 2010

The Honorable Mayor  
and  
Members of City Commission

Snookers Pool & Pub, requests permission to hold a one-day, outdoor food concession in the parking lot of their business establishment located at 30295 Woodward. This event is to occur in conjunction with the "Woodward Dream Cruise" on Saturday, August 21, 2010.

The staff has had discussions involving details of the event with Kelli Wilkey, of Snookers Pool & Pub.

Listed below are the specifics of a proposed agreement between the City of Royal Oak and Snookers Pool & Pub:

I. HOURS OF OPERATION

Snookers Pool & Pub, plans to set up for this event on Saturday, August 21, 2010, at 8am. The event itself would be held from 9am to 9pm. Clean-up will occur immediately following the event. Tents will be taken down on Sunday, August 22, 2010.

II. DESCRIPTION OF THE EVENT

This event would be a one-day sale of hamburgers, hot dogs, potato chips, bottled water and soft drinks in the business parking lot. There will be no alcohol sold, served or consumed at this out-door event. A barbecue grill will be set up out-doors as will a small tent covering the food preparation, service and dining areas.

III. PARKING CONTROL

Parking will be available for employees and customers at this event; however, organizers plan to cater mainly to pedestrian traffic walking past their establishment during the Dream Cruise.

IV. INSURANCE

A Certificate of Insurance for \$1 Million combined single limits coverage has been provided to the City by Snookers Pool & Pub, with the City of Royal Oak named as additional insured.

V. IMPACT ON ADJACENT COMMERCIAL/RESIDENTIAL PROPERTY

Organizers anticipate that there will be little impact on the adjacent commercial and residential properties.

VI. MUSIC

A DJ will play amplified music beginning at 11am and ending at 8:30 pm.

The applicant will ensure that any sound system with amplification at this event will not be employed at such a level that adversely impacts in any way on adjacent businesses or residential areas. In addition, it is agreed that the sound volume will be reduced immediately upon police request.

VII. RESTROOM FACILITIES

Organizers plan to have restroom facilities available for their customers and employees inside the Snookers' Pool & Pub building. A portable hand washing station will be set-up by the food preparation and grilling area.

VIII. FOOD AND BEVERAGE

Hot dogs, hamburgers, potato chips, bottled water and soft drinks will sold at this event. The hot dogs and hamburgers will be grilled on-site. There will be no alcoholic beverages served, sold or consumed at this out-door event.

Organizers acknowledge that they are responsible for contacting the Oakland County Health Department to secure any and all permits required from the County for this event.

IX. SIGNS - ALCOHOLIC BEVERAGES

Any inflatable device used to advertise an alcoholic beverage will not be permitted for this event. For all other inflatable devices (non-alcoholic) as well as any signs, banners, etc., the applicant and/or organizers are required to obtain the necessary permits and/or approvals from Inspection Department, Code Enforcement, or any other appropriate department.

X. CLEAN UP PROCEDURES

Snookers Pool & Pub plans to clean-up immediately following the event on Saturday, August 15, 2010; the grill will be removed and all parking lot debris disposed of. The tent will be taken down and removed on Sunday, August 22, 2010.

XI. CITY INVOLVEMENT

It is not anticipated that the City of Royal Oak will need to provide anything for the event being hosted by Snookers Pool & Pub.

However, in the event of any unanticipated circumstance connected in any way to this special event, which necessitates alerting of and/or deployment of police officers, Snookers Pool & Pub agrees to reimburse all related expenses incurred by the City of Royal Oak.

Police personnel will be monitoring traffic flow at this location as well as several others during the "Woodward Dream Cruise".

XII. FIRE PROTECTION

Event promoters will provide full access to this area for emergency vehicles, which will allow entry response for fire, medical emergency or police related needs.

XIII. REVOCATION

Snookers Pool & Pub acknowledges that operations under this permit will cease immediately upon notification from the Chief of Police or his designee, that in the judgment of the Chief of Police or his designee, continued operation would pose a threat to the health, safety, or welfare of the general public.

XIV. SPECIAL EVENT PERMIT FEE

The \$200.00 Special Event Permit fee was paid at the City Clerk's Office on August 3, 2010.

The following resolution is recommended for approval:

**Be It Resolved that the Mayor** is hereby authorized to execute the attached agreement between the City of Royal Oak and Snookers Pool & Pub for a one-day, out-door food and non-alcoholic beverage concession, at their business located at 30295 Woodward on Saturday, August 21, 2010.

Respectfully submitted,



Christopher M. Jahnke  
Chief of Police

Approved,



Donald E. Johnson  
City Manager

cc: Patrick Mulligan, Interim Fire Chief  
Greg Rassel, Director of Recreation and Public Service  
Tim Thwing, Director of Planning  
Jason Craig, Building Official  
Corrigan O'Donohue, Deputy Police Chief

**A G R E E M E N T**

The agreement between Snookers Pool & Pub and the City of Royal Oak concerning a Special Event Permit for a one-day, outdoor food and non-alcoholic beverage concession on August 21, 2010, as enumerated in Commission Letter # 159-10 is hereby approved this date

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SNOOKERS POOL & PUB

CITY OF ROYAL OAK

\_\_\_\_\_  
Kelli Wilkey

\_\_\_\_\_  
James Ellison  
Mayor

\_\_\_\_\_  
Melanie Halas  
City Clerk