

Commission Letter # : 243-10
Commission Meeting: August 9, 2010
RE: **ABE Agreement for Shuttle Buses**

August 5, 2010

The Honorable Mayor
and
Members of City Commission

For the Arts, Beats and Eats Festival, we have over 5,000 parking spaces within walking distance of the festival. We also have about 6,000 spaces available that will require transporting visitors with shuttle buses. We will run shuttles from Worden Park/Royal Oak High School and from Hazel Park Racetrack. We also have 1,000 spaces at Beaumont Hospital that will be used for employee parking.

We do not plan to charge for remote parking but the shuttle will cost \$3 for adults and \$1 for children (roundtrip). The employee shuttle will be free. Its purpose is to keep downtown employees out of the pay lots.

I called several companies that provide vehicles, but the best pricing came from Royal Transportation, a company Jon Witz has worked with in the past. Royal recently provided shuttle service for the Meadowbrook Concours d'Elegance and was the shuttle provider for the Detroit Grand Prix.

Our cost will be \$70 per hour for full size motor coaches and \$50 per hour for 21-25 passenger mini-buses. We are currently planning to use six motor coach vehicles at each of the remote parking lots and two mini-buses to service the employee lot. Royal will have four additional motor coaches and drivers available on one hour standby. They also have the ability to bring in additional vehicles from other carriers if we need them. As currently planned, the total cost will be about \$30,000.

We have also had conversations with Royal Oak Schools about using their buses and their contractor's drivers for additional stand-by service.

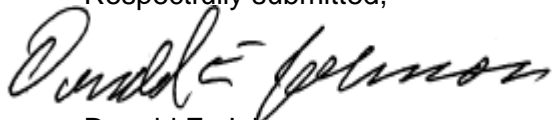
We really do not know how many people will park in the remote lots. I don't think we will come close to filling them. However, if we do, we will need many more busses. Twelve motor coaches will be able to transport more than 1,200 people per hour. At capacity, we have enough parking to require double that or more.

We may decide to increase the number of vehicles and we may need to do this after Aug 16, the last commission meeting prior to the event. We may even need to do this after the event has started. Accordingly, I'm asking for broad authority to enter into agreement(s) with Royal Transportation, Royal Oak Schools and possibly others for shuttle bus services.

The following resolution is recommended for approval:

Be It Resolved the City Commission hereby gives the City Manager or his designee the authority to enter into agreements for shuttle bus services for the 2010 Arts, Beats and Eats Festival.

Respectfully submitted,



Donald E. Johnson
City Manager