

Commission Letter #: 159-10

Commission Meeting of: 08/09/2010

RE: **Special Event – Woodward Dream Cruise – Athens Coney Island – August 21, 2010**

July 28, 2010

The Honorable Mayor
and
Members of City Commission

Athens Coney Island is requesting permission to hold a one-day outdoor food concession at their business located at 32657 Woodward, Royal Oak on Saturday, August 21, 2010. This event is to occur in conjunction with the "Woodward Dream Cruise" on August 21, 2010.

The staff has had discussions involving details of the event with Mark Mitchell of Athens Coney Island.

Listed below are the specifics of a proposed agreement between the City and Athens Coney Island:

I. **Hours of Operation**

The outdoor food and beverage concession will be open between the hours of 8am and 9pm. Set-up will begin Friday night and be completed early Saturday a.m. Clean-up will occur immediately following the event taking approximately 4 hours.

II. **Description of Event**

This event would be a one-day, Saturday only, food and beverage concession in Athens Coney Island parking lot. Organizer will vend hot dogs and soft drinks outdoors to Dream Cruise pedestrian traffic.

III. **Parking Control**

Organizer does not anticipate the need for parking control at this event.

IV. **Insurance**

A Certificate of Insurance for \$2 Million general aggregate coverage has been provided to the City by Athens Coney Island with the City named as additional insured.

V. **Impact on Adjacent Commercial/Residential Property**

Organizer anticipates there will be no impact on adjacent commercial and residential properties.

VI. **Restroom Facilities**

There will be no public restrooms provided at this event.

VII. **Food and Beverage**

Organizer will vend grilled hot dogs, beverages and restaurant menu foods to the public at this event. Alcoholic beverages will not be served, sold or consumed at this event.

The management of Athens Coney Island acknowledges that they are responsible for contacting the Oakland County Health Department to secure any and all permits required from the County for this event.

VIII. **Music**

There will be no music provided at this event.

IX. **Signs – Alcoholic Beverages**

Any inflatable device used to advertise an alcoholic beverage will not be permitted for this event. For all other inflatable devices (non-alcoholic) as well as any signs, banners, etc., the applicant and/or organizers are required to obtain the necessary permits and/or approvals from Inspection Department, Code Enforcement, or any other appropriate department.

X. **Clean-Up Procedures**

Clean-up will be performed immediately following the event on Saturday, August 21, 2010.

XI. **City Involvement**

It is not anticipated that the City of Royal Oak will need to provide anything for the event being held by Athens Coney Island.

However, in the event of any unanticipated circumstance connected in any way to this special event, which necessitates alerting of and/or deployment of police officers, Athens Coney Island agrees to reimburse all related expenses incurred by the City.

Police personnel will be monitoring traffic flow at this location as well as several others during the "Woodward Dream Cruise".

XII. **Fire Protection**

Event promoters will provide full access to this area for emergency vehicles, which will allow entry response for fire, medical emergency or police related needs.

XIII. **Revocation**

Athens Coney Island acknowledges that operations under this permit will cease immediately upon notification from the Chief of Police or his designee, that in the judgment of the Chief of Police or his designee, continued operation would pose a threat to the health, safety, or welfare of the general public.

XIV. **Special Event Permit Fee**

The \$200.00 Special Event Permit fee was paid at the City Clerk's Office on June 16, 2010.

The following resolution is recommended for approval:

Be It Resolved that the Mayor is hereby authorized to execute the attached agreement between the City of Royal Oak and Athens Coney Island for a a one-day outdoor food and beverage concession at their business located at 32657 Woodward, on Saturday, August 21, 2010.

Respectfully submitted,



Christopher M. Jahnke
Chief of Police

Approved,



Donald E. Johnson
City Manager

cc: Patrick Mulligan, Interim Fire Chief
Greg Rassel, Director of Recreation and Public Service
Tim Thwing, Director of Planning
Jason Craig, Building Official
Corrigan O'Donohue, Deputy Chief of Police

AGREEMENT

The agreement between Athens Coney Island and the City of Royal Oak concerning a Special Event Permit for a one-day outdoor food concession on Saturday, August 21st, 2010 in conjunction with the Woodward Dream Cruise as enumerated in Commission Letter # 159-10 is hereby approved this date

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Athens Coney Island

City of Royal Oak

Mark Mitchell

James Ellison
Mayor

Melanie Halas
City Clerk