

Commission Letter #: 159-10

Commission Meeting of: 8/9/2010

RE: **Special Event – Woodward Dream Cruise – Duggan’s Irish Pub – August 21, 2010**

July 26, 2010

The Honorable Mayor
and
Members of City Commission

Duggan’s Ltd., 31501 Woodward Avenue, Royal Oak requests permission to host a fundraiser in their north parking lot on Friday, August 20, 2010 to benefit the Boys and Girls Club of South Oakland County. In addition, they request to host WOMC and WXYT for private parties on Saturday, August 21, 2010 in the south parking lot and a WXYZ-TV live broadcast and food and beverage service in the north lot of their establishment. The events are to occur in conjunction with the "Woodward Dream Cruise" on Saturday, August 21, 2010.

The staff has had discussions regarding event details with Darrel Krause representing Duggan’s Irish Pub.

Listed below are the specifics of a proposed agreement between the City and Duggan’s Irish Pub.

I. Hours of Operation

Set up will begin around 12pm on Friday, August 20, 2010. The Boys and Girls Club charity event will run from 3PM – 9PM on Friday, August 20, 2010 in the north parking lot.

VIP parties will be held in the south parking lot on Saturday, August 21, 2010. Approximately 300 persons are expected at the event. Catered food, alcohol service and live entertainment will be provided to invited guests only. Alcoholic beverages may be served until 7pm and consumed until 8pm. At 8pm all alcoholic beverages are to be removed from the outdoor café. Clean-up will occur immediately following the event and completed on Sunday, August 22, 2010.

II. Description of Event

On Friday, August 20, 2010, Duggan’s Irish Pub will co-host a fundraiser with the Boys and Girls Club of South Oakland County in their north lot. All monies raised from this event will go directly to the South Oakland Boys and Girls Club. A beer, wine and cocktail tent will be set up for full service from 4 p.m. – 9 p.m. Last call for food and alcoholic beverages at this event will be at 8:30pm.

On Saturday, August 21, 2010, in the north lot, as in previous years, Channel 7, WXYZ-TV will be on-site providing live broadcasts. Also, organizer will provide live entertainment and offer a beer tent and food concession to the general public.

On Saturday, August 21, 2010, in the south lot, radio stations WOMC and WXYT will host VIP parties. Duggan’s will prepare a food buffet lunch, afternoon appetizers, and dinner. Alcohol, table service only, will be offered to WOMC & WXYT’s invited VIP guests.

All event areas will be secured by a fence with controlled egress. Guests I.D. will be checked by a doorman as they enter the secured areas and their hand will be stamped. Duggan’s will have personnel watching both the guests and the area. I.D. will be checked **again** when an order is placed. Duggan’s will maintain the same high levels of safety concern outside as they do inside the establishment.

Organizers will use a hand “stamp” system to display those people who are 21 years of age or older. This is to assist their staff in determining who can purchase/consume alcoholic beverages during this event. The outside service staff will have received similar training regarding alcohol service as the regular service staff employed by Duggan’s. All serving staff and security staff are TIPS certified.

III. Parking Control

Limited parking will be available at the event site. Organizer has also arranged for valet service to off-site parking.

IV. Insurance

A Certificate of Insurance for \$1 million combined single limit coverage and \$1 million liquor liability coverage has been provided to the City of Royal Oak, by Duggan's Ltd. with the City named as additional insured.

V. Liquor License

Duggan's Irish Pub has applied for a Temporary Outdoor Service and a One-day Special License through the State of Michigan Liquor Control Commission.

A copy will be forwarded to the Royal Oak Police Department upon receipt prior to the events.

VI. Impact on Adjacent Commercial/Residential Property

Duggan's Irish Pub anticipates there will be little impact on adjacent commercial and residential properties. It is their intent to run their valet service in a similar fashion as they do for their St. Patrick's Day festivities. Also, they plan to post signs in the area of their business advising potential customers not to park in the adjacent residential neighborhoods.

VII. Music

Organizers plan to have two live bands for this event. On Friday, August 20, 2010, the band will begin at 12 (noon) and will end at 8:30pm. On Saturday, August 21, 2010, in the north lot, the band will begin at 12 (noon) and end at 8:30pm. Amplified sound systems will not be employed at such a level that adversely impacts, in any way, on residential or adjacent business areas.

VIII. Restroom Facilities

Duggan's Irish Pub, plans to have all restroom needs handled by their existing restaurant facilities and rented portable facilities they will have on-site.

IX. Food and Beverage

All food will be provided by Duggan's Irish Pub. In the north lot, Duggan's will offer food and beverage service including alcohol to the public. In the south lot, they will offer *full* food and beverage service including alcohol to private party guests.

On Saturday, August 21, 2010, alcoholic beverages may be served until 7pm and consumed until 8pm. At 8pm all alcoholic beverages are to be removed from the outdoor event areas.

Organizers acknowledge that they are responsible for contacting the Oakland County Health Department to secure any and all permits required from the County for this event.

X. Signs – Alcoholic Beverages

Any inflatable device used to advertise an alcoholic beverage will not be permitted for this event. For all other inflatable devices (non-alcoholic) as well as any signs, banners, etc., the applicant and/or organizers are required to obtain the necessary permits and/or approvals from Inspection Department, Code Enforcement, or any other appropriate department.

XI. Clean-Up Procedures

Duggan's Irish Pub plans to have clean up performed immediately following the event on August 21, 2010, and continue clean-up procedures on Sunday, August 22, 2010.

XII. City Involvement

It is not anticipated that the City of Royal Oak will need to provide anything for the events being hosted at Duggan's Irish Pub.

However, in the event of any unanticipated circumstance connected in any way to this special event, which necessitates alerting of and/or deployment of police officers, Duggan's Irish Pub, agrees to reimburse all related expenses incurred by the City of Royal Oak.

Police personnel will be monitoring traffic flow at this location as well as several others during the "Woodward Dream Cruise".

XIII. Special Event Permit Fee

The \$300.00 special event permit fee was paid at the City Clerk's Office on June 9, 2010.

XIV. Fire Protection

Event promoters will provide full access to this area for emergency vehicles, which will allow entry response for fire, medical emergency or police related needs.

XV. Revocation

Duggan's Irish Pub acknowledges that operations under this permit will cease immediately upon notification from the Chief of Police or his designee, that in the judgment of the Chief of Police or his designee, continued operation would pose a threat to the health, safety, or welfare of the general public.

The following resolution is recommended for approval:

Be It Resolved that the Mayor is hereby authorized to execute the attached agreement between the City of Royal Oak and Duggan's Irish Pub, to hold a Boys and Girls Club Charity fund raising event on Friday, August 20, 2010 and private parties, live WXYZ-TV broadcasts, public food concession and beer tent on Saturday, August 21, 2010 in conjunction with the Woodward Dream Cruise on Saturday, August 21, 2010.

Respectfully submitted,



Christopher M. Jahnke
Chief of Police

Approved,



Donald E. Johnson
City Manager

cc: Patrick Mulligan, Interim Fire Chief
Greg Rassel, Director of Recreation and Public Service
Tim Thwing, Director of Planning
Jason Craig, Building Official
Corrigan O'Donohue, Deputy Chief of Police

A G R E E M E N T

The agreement between Duggan's Irish Pub and the City of Royal Oak, concerning a Special Event Permit for a Boys and Girls Club charity fundraiser on Friday, August 20, 2010, a private VIP parties, live WOMC radio broadcasts, WXYZ-TV broadcasts, beer and food concession tents and live entertainment in conjunction with the Woodward Dream Cruise on August 21, 2010, as enumerated in Commission Letter # 159-10 is hereby approved this date _____.

DUGGAN'S IRISH PUB

CITY OF ROYAL OAK

Darrel Krause

James Ellison
Mayor

Melanie Halas
City Clerk