

Commission Letter #: 159-10

Commission Meeting of: 8/9/10

RE: **Special Event – Woodward Dream Cruise - Chicken Shack – August 21, 2010**

July 8, 2010

The Honorable Mayor
and
Members of City Commission

Chicken Shack Depot is requesting permission to host a one-day, outdoor dining cafe at their establishment at 30402 Woodward, Royal Oak. This event is to occur in conjunction with the "Woodward Dream Cruise" on Saturday, August 21, 2010.

The staff has had discussions involving details of the event with Philip Sobeck of Chicken Shack Depot.

Listed below are the specifics of a proposed agreement between the City and Chicken Shack Depot.

I. **Hours of Operation**

Chicken Shack Depot plans to set-up for this event at 9:00 a.m. on Saturday, August 21, 2010. The event itself would run from 10:00 a.m. until 9:00 p.m. Clean-up will begin immediately following the event taking approximately 1 hour.

II. **Description of Event**

This event consists solely of outdoor dining. Organizers will set-up tables and chairs beneath 2 large tents erected on their parking lot property south of the restaurant; providing a place for customers to dine after purchasing food from inside the restaurant.

III. **Parking Control**

A portion of the existing Chicken Shack parking lot will be available for customer use.

IV. **Insurance**

A Certificate of Insurance for \$2 Million general aggregate coverage has been provided to the office of the Chief of Police by Chicken Shack Depot with the City named as additional insured.

V. **Impact on Adjacent Commercial/Residential Property**

Organizers anticipate that there will be no impact on adjacent commercial and residential properties from this event.

VI. **Restroom Facilities**

Chicken Shack will provide two portable restrooms outdoors for customer use.

VII. **Food and Beverage**

Chicken Shack will be selling their regular menu items inside the restaurant facility.

Customers will be able to take their food and non-alcoholic drink purchases to an outdoor tent to eat at tables and chairs provided.

Organizers acknowledge that they are responsible for contacting the Oakland County Health Department to secure any and all permits required from the County for this event.

VIII. **Booths/Tents/Awnings**

Organizers will erect two large tents over tables & chairs to shield customers while dining and provide protection in the event of inclement weather.

XIV. **Picnic Tables/Refuse Barrels/Barricades**

Tables and chairs will be set up inside the tents for customer dining. Refuse barrels will be placed around the area for debris.

X. **Music**

Organizers plan to provide recorded background music from 10:00 a.m. to 9:00 p.m.

Written assurance will be obtained that any sound system with amplification at this event will not be employed at such a level that adversely impacts in any way or adjacent business or residential areas. In addition, it is agreed that the sound volume will be reduced immediately upon police request.

XI. **Signs – Alcoholic Beverages**

Any inflatable device used to advertise an alcoholic beverage will not be permitted for this event. For all other inflatable devices (non-alcoholic) as well as any signs, banners, etc., the applicant and/or organizers are required to obtain the necessary permits and/or approvals from Inspection Department, Code Enforcement, or any other appropriate department.

XII. **Clean-up Procedures**

Organizers plan to have receptacles available to clean up any debris generated from this event. Final clean up will immediately follow the event, taking approximately 1 hour.

XIII. **City Involvement**

It is not anticipated that the City of Royal Oak will need to provide anything for the event being hosted at Chicken Shack Depot.

However, in the event of any unanticipated circumstance connected in any way to this special event, which necessitates alerting of and/or deployment of police officers, Chicken Shack Depot agrees to reimburse all related expenses incurred by the City.

Police personnel will be monitoring traffic flow at this location as well as several others during the "Woodward Dream Cruise".

XIV. **Fire Protection**

Event promoters will provide full access to this area for emergency vehicles, which will allow entry response for fire, medical emergency or police related needs.

XV. **Revocation**

Chicken Shack Depot acknowledges that operations under this permit will cease immediately upon notification from the Chief of Police or his designee, that in the judgment of the Chief of Police or his designee, continued operation would pose a threat to the health, safety, or welfare of the general public.

XVI. **Special Event Permit Fee**

The \$200.00 Special Event Permit fee was paid on June 22, 2010.

The following resolution is recommended for approval:

Be It Resolved that the Mayor is hereby authorized to execute the attached agreement between the City of Royal Oak and Chicken Shack Depot for a one-day, outdoor dining cafe at their business located at 30402 Woodward, on Saturday, August 21, 2010.

Respectfully submitted,



Christopher M. Jahnke
Chief of Police

Approved,



Donald E. Johnson
City Manager

cc: Patrick Mulligan, Interim Fire Chief
Greg Rassel, Director of Recreation and Public Service
Tim Thwing, Director of Planning
Jason Craig, Building Official
Corrigan O'Donohue, Deputy Police Chief

A G R E E M E N T

The agreement between Chicken Shack Depot and the City of Royal Oak concerning a Special Event Permit for a one-day outdoor cafe on August 21, 2010, as enumerated in Commission Letter # 159-10 is hereby approved this date _____.

CHICKEN SHACK DEPOT

CITY OF ROYAL OAK

Philip Sobeck

James Ellison
Mayor

Melanie Halas
City Clerk