

Commission Letter #: 159-10

Commission Meeting of: 8/9/2010

RE: **Special Event – Woodward Dream Cruise – The Tennis and Golf Co.– August 21, 2010**

July 27, 2010

The Honorable Mayor
and
Members of City Commission

The Tennis & Golf Co. is requesting permission to host the Corvette Club of America car display and offer its' members reserved parking at 30211 Woodward, Royal Oak. This event is to occur in conjunction with the "Woodward Dream Cruise" on Saturday, August 21, 2010.

The staff has had discussions involving details of the event with David Schwartz of The Tennis & Golf Co.

Listed below are the specifics of a proposed agreement between the City and The Tennis & Golf Co.

I. **Hours of Operation**

The event site will be secured by organizer beginning Friday afternoon, August 20, 2010 around 4:00 p.m. Corvette Club of America members only will have access to the site during the evening hours on Friday to pick up a "certificate" only, authorizing vehicle parking from 8:00 a.m. until 9:00 p.m. on Saturday, August 21, 2010. There will be no actual event taking place on Friday, August 20th at this location. Clean-up will begin immediately after the event on Saturday August 21, 2010 taking approximately 1 hour.

II. **Description of Event**

This event would consist of a one-day lease of parking spaces for vehicles owned by Corvette Club of America members who wish to display their vehicles or simply cruise throughout the day. The vehicle display and leased parking spaces will be located in the parking lot of The Tennis & Golf Co.

III. **Parking Control**

Parking for event staff will be available behind the building at 30211 Woodward.

IV. **Insurance**

A Certificate of Insurance for \$2 Million general aggregate coverage has been provided to the City by The Tennis & Golf Co. with the City named as additional insured.

V. **Impact on Adjacent Commercial/Residential Property**

Organizers anticipate that there will be no impact on adjacent commercial and residential properties from this event.

VI. **Restroom Facilities**

Portable restrooms will be rented and supplied by the Tennis and Golf Co.

VII. **Food and Beverage**

There will be no food or beverage associated with this. Alcohol will not be consumed, served or sold at this event.

VIII. **Booths / Tents / Awnings**

There will be no booths, tents or awnings at this event.

IX. **Picnic Tables / Refuse Barrels / Barricades**

Organizer will provide a picnic table for guests to use and place refuse barrels around the event site for debris collection.

X. **Music**

There will be no music provided at this event.

XI. **Signs – Alcoholic Beverages**

Any inflatable device used to advertise an alcoholic beverage will not be permitted for this event. For all other inflatable devices (non-alcoholic) as well as any signs, banners, etc., the applicant and/or organizers are required to obtain the necessary permits and/or approvals from Inspection Department, Code Enforcement, or any other appropriate department.

XII. **Clean-Up Procedures**

Organizers plan to have receptacles available to clean up any debris generated from this event. Final clean up by organizer will begin immediately following the event.

XIII. **City Involvement**

It is not anticipated that the City of Royal Oak will need to provide anything for the event being hosted at The Tennis & Golf Co.

However, in the event of any unanticipated circumstance connected in any way to this special event, which necessitates alerting of and/or deployment of police officers, The Tennis & Golf Co. agrees to reimburse all related expenses incurred by the City.

Police personnel will be monitoring traffic flow at this location as well as several others during the "Woodward Dream Cruise".

XIV. **Fire Protection**

Event promoters will provide full access to this area for emergency vehicles, which will allow entry response for fire, medical emergency or police related needs.

XV. **Revocation**

The Tennis & Golf Co. acknowledges that operations under this permit will cease immediately upon notification from the Chief of Police or his designee, that in the judgment of the Chief of Police or his designee, continued operation would pose a threat to the health, safety, or welfare of the general public.

XVI. **Special Event Permit Fee**

The \$200.00 Special Event Permit fee was paid at the City Clerk's Office on July 17, 2010

. The following resolution is recommended for approval:

Be It Resolved that the Mayor is hereby authorized to execute the attached agreement between the City of Royal Oak and The Tennis and Golf Co. for a one-day lease of parking spaces, to The Corvette Club of America members, at their business located at 30211 Woodward, on Saturday, August 21, 2010.

Respectfully submitted,



Christopher M. Jahnke
Chief of Police

Approved,



Donald E. Johnson
City Manager

cc: Patrick Mulligan, Interim Fire Chief
Greg Rassel, Director of Recreation and Public Service
Tim Thwing, Director of Planning
Jason Craig, Building Official
Corrigan O'Donohue, Deputy Chief of Police

AGREEMENT

The agreement between The Tennis & Golf Co. and the City of Royal Oak concerning a Special Event Permit for applicant to lease parking spaces to The Corvette Club of America members on August 21, 2010, as enumerated in Commission Letter # 159-10 is hereby approved this date

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THE TENNIS & GOLF CO.

CITY OF ROYAL OAK

David A. Schwartz

James Ellison
Mayor

Melanie Halas
City Clerk