

Commission Letter # :233-10

Commission Meeting: Monday, July 19, 2010

RE: **Hours of Operation: City Hall and Department of Public Works**

July 15, 2010

The Honorable Mayor  
and  
Members of City Commission

As part of their contract concessions, effective July 12, ProTech employees started working four nine-hour days. Effective July 19, we are putting all AFSCME on a 32-hour work week. We do not have enough staff to allow us to stagger shifts and maintain existing hours of operation. It will be necessary to close City Hall and the DPS offices one day per week.

While there has been some interest in scheduling employees to be off on Wednesdays or another day, I feel that would represent a far greater burden on the public than closing on Fridays. City Hall has been closing at noon on Fridays for almost a full year now. For almost four years before that, the City Hall doors were open but most counters were closed on Friday afternoons and Monday mornings. Our residents have come to expect the offices to be closed on Friday afternoons. Closing the rest of the day will have much less of an impact than closing on Wednesday when everyone expects to find our offices open all day.

Employees who are not members of the ProTech or AFSCME bargaining units will still work on Fridays even though the buildings are closed to the public.

The following resolution will allow me to close these facilities. However, it doesn't require it. We are in negotiations with AFSCME. If we reach a settlement that allows us to do so, I will restore the current Friday office hours as soon as a tentative agreement is approved.

**BE IT RESOLVED** the City manager has the authority to close City Hall and the Department of Public Service offices on Fridays.

Respectfully submitted,



Donald E. Johnson  
City Manager