

Commission Letter # 114-10  
Commission Meeting Of: 4/05/2010  
Re: **Royal Oak Memorial Day Parade 2010**

April 1, 2010

The Honorable Mayor  
And  
Members of City Commission

The City Commission has asked that a formal agreement be developed between the City and the Royal Oak Memorial Day Parade Committee. The City will once again participate in the Memorial Day Parade to be held on May 31, 2010. The parade contribution from the city is budgeted at \$2,500.

### **Resolution**

Whereas, the Royal Oak City Commission has been supportive of the Memorial Day Parade for many years; and

Whereas, the Committee of the 2010 Parade has requested that its members be recognized and designated as City of Royal Oak volunteers and that they be protected by the City's liability insurance program as other City of Royal Oak volunteers are covered; and

Whereas, the Royal Oak City Commission has determined that the Memorial Day Parade for 2010 is an important event well deserving of the support and cooperation of the City of Royal Oak; and

Whereas, the Royal Oak City Commission has asked that a formal agreement be developed between the City of Royal Oak and the Royal Oak Memorial Day Parade Committee;

**Be It Resolved**, that the City Commission approves the Memorial Day Parade for May 31, 2010; and

**Be It Further Resolved** that the City Commission hereby recognizes the Royal Oak Memorial Day Parade Committee and designates it as the volunteer Coordinator of this event for the City of Royal Oak with the following understanding:

1. Responsible individuals will serve on the 2010 Memorial Day Parade Committee who will work on this event in a volunteer capacity without compensation but officially be recognized as City of Royal Oak volunteers to organize and plan this project.
2. The names of the volunteers on the Committee along with their home addresses shall be filed with the City Clerk's office not later than May 18, 2010.
3. The Memorial Day Parade will stage at the DDA's I-696 property and the official parade route will begin at the intersection of Main Street and Harrison, proceed north on Main Street to Second Street. The parade will turn east on Second Street and enter the Barbara A Hallman Memorial Plaza and end at the War Memorial.
4. Those operating a motorized vehicle in the Parade will be advised by the Committee of the requirement to have a currently valid driver's license in their possession the day of the Parade and agree to produce same for any police officer's inspection.

5. The Committee will assume full responsibility for organizing this event including the decisions relative to those allowed to participate and the order of their appearance in the Parade.
6. Approval is given for the year 2010 only; however, the City Commission will entertain a request for a similar arrangement for subsequent years.
7. The Mayor and City Clerk are authorized to affix their signatures on behalf of the City of Royal Oak to the attached agreement between the City of Royal Oak and the Royal Oak Memorial Day Parade Committee for the purpose of organizing and planning the Royal Oak Memorial Day Parade

**Be It Further Resolved** that a contribution of \$2,500.00 for the 2010 Parade was budgeted and payment is hereby approved.

Respectfully submitted,



Donald E. Johnson  
City Manager

DEJ/

cc: Christopher Jahnke, Police Chief  
David Gillam, City Attorney

## AGREEMENT FOR SERVICES

This Agreement is entered into this \_\_\_\_ day of \_\_\_\_, 2010, by and between the CITY OF ROYAL OAK, a Michigan Municipal Corporation with offices at 211 Williams Street, Royal Oak, Michigan 48068 (“the City”), and the ROYAL OAK MEMORIAL DAY PARADE COMMITTEE, 211 Williams Street, Royal Oak, Michigan 48068 (“Parade Committee”).

### PREMISES

The City is a Municipal Corporation with the authority under Michigan law and the City Charter to appropriate and allocate funds for the provision of civic activities to the general public.

The Parade Committee has been involved in organizing and planning a Memorial Day parade in the City for many years, and wishes to organize and plan a parade in 2010.

The City Commission has chosen to appropriate and allocate funds to the Parade Committee towards the cost of the organization and planning of the 2010 Memorial Day Parade, and wishes to enter into an agreement with the Parade Committee for the organization and planning of the Parade in consideration for that funding.

### AGREEMENT

Therefore, the City and the Parade Committee agree as follows:

1. The Parade Committee shall, in cooperation with the City, organize and plan the 2010 Royal Oak Memorial Day Parade.
2. In consideration for the Parade Committee providing these services during the City’s 2009-10 fiscal year, the City shall pay the Parade Committee the sum of two thousand five hundred dollars (\$2,500.00).

3. Neither party may assign its obligations under this Agreement without the prior written approval of the other party.
4. This Agreement is not intended to confer any benefit on any person or entity that is not a party to this Agreement.
5. If any portion of this Agreement is found to be invalid or unenforceable by any court of competent jurisdiction, the remainder of the Agreement shall remain in full force and effect.

WITNESSES

CITY OF ROYAL OAK

\_\_\_\_\_

\_\_\_\_\_  
James B. Ellison, Mayor

\_\_\_\_\_

\_\_\_\_\_  
Melanie Halas, City Clerk

ROYAL OAK MEMORIAL DAY  
PARADE COMMITTEE

\_\_\_\_\_

\_\_\_\_\_  
By: Carol Hennessey  
Its: Chairperson

\_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
David W. Gillam  
City Attorney