

Commission Letter # :22-10
Commission Meeting: 1/25/2010
RE: **Senior/Recreation Registration Software**

January 22, 2010

The Honorable Mayor
and
Members of City Commission

Attached is the information presented to the Senior Advisory Board concerning the purchase of registration software for the senior and recreation programs.

The Rec-Pro system will allow us to provide better service to our residents with real time rosters and waiting lists, track revenues and expenses, prevent double bookings of facilities, track rentals and payments, and increasing staff productivity while allowing our customers to register on-line.

Rec-Pro was the only RFP response submitted, the entire package including all required modules, on-line registration, server upgrades and training is \$19,000.00. Paige Gembarski has worked previously with Rec-Pro in Ferndale and has given them an A+ for their user friendly system and exceptional customer support. Scott Newman has reviewed the software package, and talked to the Rec-Pro staff and was impressed with the program.

Staff is recommending this purchase be made from the Merle West Donation fund which currently has a balance of \$39,965.34. It should be noted, the Merle West fund has no restrictions or stipulations on how the donated money should be spent.

This option was presented to the Senior Advisory Board at its January 19, 2010 meeting. A resolution was passed supporting the use of the Merle West donation to pay for the program. The committee also recommended that staff establish a way to repay the money to the donation phone based on the improved efficiencies to be gained from the purchase of the program.

The following resolution is recommended for approval:

Be It Resolved that the City Commission hereby approves the expenditure of funds from the Merle West donation for the purchase of the proposed Senior/Recreation Software.

Respectfully submitted,



Greg Rassel
Director Recreation and Public Service

Approved,



Donald E. Johnson
City Manager

Attachment