

A special meeting of the Royal Oak Animal Shelter Committee was held on Thursday June 10, 2010 in Room 309 of the Royal Oak City Hall. Chairperson Reske called the meeting to order at 7:40 p.m.

ROLL CALL:
Chairperson

PRESENT
Ms. Reske
Ms. Krieger
Ms. Duggan
Mayor Ellison
Mr. Godek
Ms. Hall, Shelter Mgr.
Dr. Nemeth
Ms. Soma

ABSENT/EXCUSED

PUBLIC COMMENT

None

SHELTER FINANCIALS

Chairperson Reske distributed copies of the Animal Shelter Financial Analysis as of April 30, 2010. The Committee discussed the different expense accounts and the expenditures in each account and the balance in each account. Mr Godek noted that the current year's budget is higher than prior years. It was decided, after much discussion, that the committee will set their budget for the year and that committee approval would be needed for any amount specific expense limits. Limits will be discussed and identified at the July meeting, during further budget discussions.

Mr Godek suggested we have Ms Debra Shutt from Michigan Pet Fund Alliance come in and do an evaluation of the shelter operation. There will be no fee charged for this service. Motion by Mr Godek and seconded by Ms Duggan to have this evaluation done. Motion unanimously approved.

Motion made by Ms Duggan and seconded by Ms Soma to go out for bids for Veterinary services. Motion unanimously approved. Ms Duggan will do the RFP.

ACTION

Pam to bring current prices for vet services to the next meeting.

Jennifer will create an Excel spreadsheet for the year to date of vet expenses by animal and when it came in to the shelter, what services were performed by the Vet, and how long it was in the shelter. This will be presented at the next meeting.

NEXT MEETING

July 15, 2010

ADJOURNMENT

The Royal Oak Animal Shelter Committee Special Meeting adjourned at 8:56 PM. Moved by Ms Wilson. Seconded by Ms Duggan. Motion unanimously approved.

City Clerk / mes